

MINUTES OF MEETING NO. 59-13

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LOCATION	WIWCD Office Lundar, Manitoba	DATE	October 17 th , 2013

PRESENT:

D. Oliver	Chairperson	Lake Francis Sub District
B. Sigfusson	Director	Shoal Lake Sub District
H. Rosing	Director	Lake Francis Sub District
J. Cruise	Director	Swan Creek Sub District
J. Halchuk	Director	Lake St. Martin District
N. Brandstrom	Director	Dog Lake Sub District
P. Dunlop	Provincial Appointee	Manitoba Water Stewardship
I. Zotter	Financial Admin Assistant	WIWCD
L. Miller	Financial Admin /Manager	WIWCD

REGRETS:

P. Watson	Watershed Planner	Manitoba CWS
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ITEM	DESCRIPTION	ACTION BY
1.0	CALL TO ORDER D. Oliver called the meeting to order at 10:10 AM	
2.0	APPROVAL OF AGENDA <u>489-13: J. Cruise – H. Rosing</u> BE IT RESOLVED THAT the Board approve the agenda as presented	CARRIED
3.0	APPROVAL OF MINUTES <u>490-13: J. Cruise – P. Dunlop</u> BE IT RESOLVED THAT the Board adopt the minutes of the Executive Board Meeting 58-13 September 19 th , 2013 as presented	CARRIED
4.0	FINANCIAL REPORT	
4.1	(J. Halchuk joined the meeting at 10:30 a.m.) Bank Activity I. Zotter presented the financial report. <u>491-13: N. Brandstrom – B. Sigfusson</u> BE IT RESOLVED THAT the Board approve the expenses of \$ 12,363.81 (cheques # 1790 - 1810) and financial statements September 14, 2013 to October 16, 2013	CARRIED
5.0	SUB DISTRICT RECOMMENDATIONS	

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Lake Francis, Shoal Lake

The Sub District Meeting was held for Lake Francis and Shoal Lake Sub Districts on September 11, 2013.

Throughout discussion following recommendation was made.

Shoal Lakes Sub District:

Members discussed possible decrease on the expenses for the 2013-2014 Operational Budget. Throughout the discussion the following suggestions was made:

- Environmental Education expenses can be reduced by sponsoring a half day presentations by Oak Hammock Marsh in three (3) districts schools each year.
- The Water Festival can be offered to two (2) schools in the district once a year.
- The partner municipalities can be approached with a request to cover remuneration expenses for members who represent municipal authorities.
- The partner municipalities can be approached with a request to cover the MCDA Conference expenses for council members.

Further to the Manitoba Conservation Districts association (MCDA) Convention Expenses:

Motion was moved by B. Sigfusson, seconded by E. Zotter

Shoal Lakes Sub District proposing that the WIWCD will reimburse any member who attends the MCDA Convention with accommodation expenses and Conference registration expenses only. The mileage, hourly remuneration and meals will not be paid by the WIWCD.

All members accepted the motion in favor.

The members decided that the revised Budget for the 2013-2014 fiscal year should be adopted as a Budget for the 2014-2015 fiscal year, with some changes:

5.1

- reduce MCDA expenses to \$ 8,000.00;
- allocate for the Administrator Assistant expenses \$15,000.00;
- allocate for the Summer Student expenses \$ 10,000.00
- allocate for the Plan Implementation in the Lake Francis Sub District \$ 20,000.00;
- allocate for the Plan Implementation in the Shoal Lake Sub District \$ 20,000.00

The West Interlake Watershed Conservation District can purchase the tree seedlings and offer them to the residents in the district at reduced rate next spring.

Members discussed the purchase of the composters. Reduced budget does not allow the WIWCD to purchase significant amount of composters. Several suggestions were made to resolve the issue:

- the WIWCD may not purchase more composters, this will resolve the issues such as: storage space, delivery expenses, cash flow;
- the WIWCD may purchase 1-3 different brand composters and offer them at the office at reduced price, the small stock of composters can be updated as needed;
- the WIWCD may issue the rebate on the purchase of composter;
- the WIWCD may not take any actions in 2014-2015, and use that time to assess demand on the composters.

Members suggested adjusting the application for the Low-Flow Toilet Rebate Program. Remove the stipulation of purchasing the toilet from local retailers. Any purchase of low flow will be eligible for the rebate. Indicate the size of a dwelling and number of bathrooms in the house. The applicant can submit more than one rebate per year.

Move AGM to January of 2014.

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Lake Francis Sub District:

Members discussed possible decrease on the expenses for the 2013-2014 Operational Budget. Throughout the discussion the following suggestions was made:

- Environmental Education expenses can be reduced by sponsoring a half day presentations by Oak Hammock Marsh in three (3) districts schools each year.
- The Water Festival can be offered to two (2) schools in the district once a year.
- The partner municipalities can be approached with a request to cover remuneration expenses for members who represent municipal authorities.
- The partner municipalities can be approached with a request to cover the MCDA Conference expenses for council members.

Further to the Manitoba Conservation Districts association (MCDA) Convention Expenses:

Motion was moved by D. Jonson, seconded by B. Rudy

Lake Francis Sub District proposing that the WIWCD will reimburse any member who attends the MCDA Convention with accommodation expenses and Conference registration expenses only. The mileage, hourly remuneration and meals will not be paid by the WIWCD.

All members accepted the motion in favor.

The members decided that the revised Budget for the 2013-2014 fiscal year should be adopted as a Budget for the 2014-2015 fiscal year, with some changes:

- reduce MCDA expenses to \$ 8,000.00;
- allocate for the Administrator Assistant expenses \$15,000.00;
- allocate for the Summer Student expenses \$ 10,000.00
- allocate for the Plan Implementation in the Lake Francis Sub District \$ 20,000.00;
- allocate for the Plan Implementation in the Shoal Lake Sub District \$ 20,000.00

The West Interlake Watershed Conservation District can purchase the tree seedlings and offer them to the residents in the district at reduced rate next spring.

Members discussed the purchase of the composters. Reduced budge does not allow the WIWCD to purchase significant amount of composters. Several suggestions were made to resolve the issue:

- the WIWCD may not purchase more composters, this will resolve the issues such as: storage space, delivery expenses, cash flow;
- the WIWCD may purchase 1-3 different brand composters and offer them at the office at reduced price, the small stock of composters can be updated as needed;
- the WIWCD may issue the rebate on the purchase of composter;
- the WIWCD may not take any actions in 2014-2015, and use that time to assess demand on the composters.

Members suggested adjusting the application for the Low-Flow Toilet Rebate Program. Remove the stipulation of purchasing the toilet from local retailers. Any purchase of low flow will be eligible for the rebate. Indicate the size of a dwelling and number of bathrooms in the house. The applicant can submit more than one rebate per year.

Move November AGM to January of 2014.

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5.2	<p>The Sub District Meeting was held for Swan Creek Sub Districts on September 16, 2013. Throughout discussion following recommendation was made.</p> <p style="text-align: center;">Swan Creek Sub District:</p> <p>Members discussed possible decrease on the expenses for the 2013-2014 Operational Budget. Throughout the discussion the following suggestions was made:</p> <ul style="list-style-type: none"> • Environmental Education expenses can be reduced by offering new variety of activities, as an example a field trip to a local Hatchery. • The Water Festival can be offered to two (2) schools in the district once a year. • The partner municipalities can be approached with a request to cover remuneration expenses for members who represent municipal authorities. • The maximum number of representatives at the MCDA Convention can be set at one representative per Sub District. Priority should be given to new members. If anyone from same Sub District would like to attend the MCDA they should approach the municipality to cover the expenses related to the MCDA. <p>The members decided that the revised Budget for the 2013-2014fiscal year should be adopted as a Budget for the 2014-2015 fiscal year, with some changes:</p> <ul style="list-style-type: none"> • reduce MCDA expenses to \$ 8,000.00; • allocate for the Administrator Assistant expenses \$15,000.00; • allocate for the Summer Student expenses \$ 8,000.00 <p>Members discussed the purchase of the composters. Reduced budget does not allow the WIWCD to purchase significant amount of composters. Members suggested that using rebates would be a good approach to resolve the issues.</p> <p>Members suggested adjusting the application for the Low-Flow Toilet Rebate Program. Remove the stipulation of purchasing the toilet from local retailers. Any purchase of low flow will be eligible for the rebate. Indicate that the WIWCD will encourage the residents to support local businesses and suppliers.</p> <p style="text-align: center;">Members discussed the possibility to open a new program and offer a rebate for pumping the holding tank once a year. Rebate may be available only to the cottage area residents.</p> <p style="text-align: center;">Move November AGM to January of 2013.</p>
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5.3		<p>The Sub District Meeting held for Dog Lake and Lake St. Martin Sub Districts on September 23, 2013. Throughout discussion following recommendation was made.</p> <p>Dog Lake Sub District</p> <p>Members discussed possible decrease on the expenses for the 2013-2014 Operational Budget. Throughout the discussion the following suggestions was made:</p> <ul style="list-style-type: none"> • Environmental Education expenses should not be reduced. New variety of activities is an option. • Survey need to be done to find out what was more popular: Oak Hammock Marsh Presentation or Water Festival; • The partner municipalities should not be approached with a request to cover remuneration expenses for members who represent municipal authorities, as all RM's already paying levies. • Convention can be cancelled <p>With consideration that Convention must be attended, only new members will be able to attend.</p> <p>In this case:</p> <p>Motion was moved by D Skoropata, seconded by R. Mason Dog Lake Sub District proposing that the WIWCD shall not make any changes in the process of reimbursement. Accommodation expenses, mileage and hourly wages shall be covered by WIWCD.</p> <p>All members voted in favor of the motion.</p> <p>The members agreed that the revised Budget for the 2013-2014fiscal year should be adopted as a Budget for the 2014-2015 fiscal year.</p> <p style="padding-left: 40px;">Members discussed the purchase of the composters. Reduced budget does not allow the WIWCD to purchase a significant amount of composters. It is District opinion that the WIWCD may not purchase more composters, this will resolve the issues such as: storage space, delivery expenses, cash flow.</p> <p>Members' opinion on Low Flow Program was divided:</p> <ul style="list-style-type: none"> - Some Members disagreed that the stipulation of purchasing the toilet from local retailers needs to be removed. In their opinion only local purchases should be eligible for the rebate. - Others suggested that any purchase of low flow should be eligible for the rebate <p>Riparian Fencing Program</p> <p>It is members' opinion that fencing a shoreline should be incorporated in the programming.</p> <p>Move November AGM to January. Suggested places for holding AGM: Ashern, Moosehorn, Grahamdale</p>
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Lake St. Martin Sub District

Members discussed possible decrease on the expenses for the 2013-2014 Operational Budget. Throughout the discussion the following suggestions was made:

- Environmental Education expenses can be reduced. However, the WIWCD should allocate more than \$ 2000.00 for the School Initiatives.
- The partner municipalities should not be approached with a request to cover remuneration expenses for members who represent municipal authorities, as all RM's already paying levies.
- The number of representatives at the MCDA Convention can be reduced. Only new members shall be reimbursed for their time and expenses. If other members would like to attend Conference, they should cover their own expenses.

Motion was moved by J. Halchuk, seconded by B. Stabner

Lake St. Martin Sub District proposing that the WIWCD shall reimburse new members who attend the MCDA Convention with accommodation expenses, Conference registration, mileage and hourly wages.

All members voted in favor of the motion.

The members agreed that the revised Budget for the 2013-2014fiscal year should be adopted as a Budget for the 2014-2015 fiscal year.

Members discussed the purchase of the composters. Reduced budget does not allow the WIWCD to purchase a significant amount of composters. It is District opinion that the WIWCD may not purchase more composters, this will resolve the issues such as: storage space, delivery expenses, cash flow.

Members suggested adjusting the application for the Low-Flow Toilet Rebate Program. Remove the stipulation of purchasing the toilet from local retailers. Any purchase of low flow will be eligible for the rebate.

Members suggested adjusting the application for the Riparian Management Program by removing "Lake Shore is excluded from this program" from Terms and Conditions.

Move November AGM to January. Suggested places for holding AGM: Ashern, Moosehorn, Grahamdale

Names for the MCDA Convention

1. M. Shpak
2. I. Bachanan
3. Doug Oliver
4. D. Johnson
5. B. Rudy
6. Pat Dunlop
7. B. Sigfusson
8. E. Zotter (pending confirmation)
9. B. Stabner
10. M. Hickman

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	<p>The Board reviewed Sub District Recommendation. After discussion the following decisions was made.</p> <ul style="list-style-type: none"> ➤ The WIWCD will sponsor Oak Hammock Marsh Presentations in 5 (five) Schools for ½ day in 2013; ➤ The WIWCD will not purchase more composters in 2013-2015; ➤ The WIWCD will not cover the cost of tree seedlings offered trough Community Nursery Program in 2013-2014; ➤ The WIWCD will provide the rebates through Low Flow Toilet Program only if purchase made locally; ➤ The WIWCD will not pay hourly wages to MCDA attendees. <p>492-13: J. Cruise – J. Halchuk BE IT RESOLVED THAT the Board approve that the WIWCD will reimburse the MCDA attendees with accommodation, mileage and meal expenses, registration fee. Hourly remuneration will not be paid this year.</p>	CARRIED
6.0	OLD BUSINESS	
6.1	Integrated Watershed Management plan (IWMP) There are no updates on IWMP at this time	
6.2	Shoal Lake / Riparian Fencing There are no updates on Shoal Lake Study at this time	
6.3	Lake Winnipeg Basin Stewardship Fund (LWBSF) The WIWCD received notification that applications submitted to Environment Canada's Lake Winnipeg Basin Stewardship Fund (Round 7) has been received. Aquatic Ecosystem Restoration Mercer Creek and Little Dog Lake Drain as well as Lake St. Martin and Peneimuta Lake Watershed Assessment were submitted to LWBSF before September 30, 2013.	
6.4	Water Storage There are no updates on the Water Storage Project.	
6.5	Well Sealing Applications The Board was updated on the status of completed and submitted Well Water Protection Program Applications. The conditions outlined in Resolution # 482-13 are met. The payment to be released.	
6.6	Winter Waterers Applications I. Zotter presented update on the Winter Waterer Applications. New application presented to the Board. Approval of the application is pending on site inspection.	
6.7	Spawning Shoals Sign Spawning Shoals sign presented to the Board. B. Sigfusson is assigned to ensure the installation of the Sign.	

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6.8	<p>Growing Forward 2 The Board updated on status of two projects that were approved for funding through Growing Forward 2. Fencing supplies purchased, bills from providers submitted to the IWCD.</p>	
6.9	<p>Shoreline Cleanup The Long Point Shoreline Cleanup cancelled due to weather condition.</p>	
6.10	<p>Budget 2014-2015 L.Miller presented Budget 2014-2015 to the Board. After discussion the Board accept the Budget with minor adjustments. 493-13: N. Brandstrom – B. Sigfusson BE IT RESOLVED THAT the Board adopt Budget 2014-2015 with recommendation to transfer “Environmental Education” from Watershed Extension to Other Programming.</p>	CARRIED
6.11	<p>Strategic Review and Discussion Overview of the Strategic Review and Discussion and the List of Suggested Topics for Discussion presented to the Board. L. Miller, P. Dunlop, D. Oliver, H. Rosing and B. Sigfusson will attend the event on November 5, 2013.</p>	
7.0	<p>NEW BUSINESS</p>	
7.1	<p>Growing Forward 2 2014-2015 The West Interlake Watershed Conservation District has accepted 6 (six) inquiries for the Growing Forward 2 2014-2015 intakes up to date.</p>	
7.2	<p>Community Tree Nursery Program Up to date there are 16 applications submitted through Community Tree Nursery Program. The applicants ordered 566 seedlings of various species for total amount of \$1356.31.</p>	
8.0	<p>REPORTS</p>	
8.1	<p>Chairperson D. Oliver attended the Consensus Committee Workshop and presented a summary of this workshop.</p>	
8.2	<p>Administrator Assistant Report Report is attached</p>	

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8.3	<p>Watershed Planner</p> <p>N/A</p>	
9.0	<p>IN CAMERA DISCISSIONS</p> <p>N/A</p>	
10.0	<p>CORRESPONDENCE</p> <p>The following correspondence was presented to the board:</p> <ul style="list-style-type: none"> ➤ A Letter from Minister of Agriculture, Food and Rural Initiatives Ron Kostyshyn pertained to WIWCD inquiry about recycling programs in Manitoba for agricultural waste; ➤ A thank you letter from Lundar Beach and Sugar Point Cottagers Association for WIWCD donation; ➤ The information on 2013 Manitoba Excellence in Sustainability Awards. The Board decided not to take any actions at this time; ➤ The newsletter from workers Compensation Board of Manitoba; ➤ The letter from Ecole Communautaire Aurele-Lemoine with a request for a donation towards a community school project. <p><u>494-13: J. Cruise – H. Rosing</u> BE IT RESOLVED THAT the Board approved to donate to L'Ecole Communautaire Aurele-Lemoine of Saint-Laurent two (2) composters and one (1) Rain Barrel to support their involvement in community garden project.</p>	CARRIED
11.0	<p>Next Meeting:</p> <p style="text-align: center;">November 21, 2013 10:00 AM, WIWCD Office</p>	
12.0	<p><u>495-13: B. Sigfusson – N. Brandstrom</u> BE IT RESOLVED THAT we adjourn at 1:25 p.m.</p>	CARRIED
	<p>These minutes are the writer's best interpretation of discussions held during the meeting. Please inform the writer of any noteworthy omissions or errors.</p>	
	<p>_____ Doug Oliver, Chairperson WIWCD</p> <p>_____ Linda Miller, Financial Administrator WIWCD</p>	