

**MINUTES OF MEETING NO. 83-16**

NAME	Executive Board	PAGE	1 of 6
LOCATION	WIWCD Office, Lundar, Manitoba	DATE	January 21, 2016

**PRESENT:**

J. Cruise	Chairperson	Swan Creek Sub District
H. Rosing	Vice Chairperson	Lake Francis Sub District
J. Halchuk	Director	Lake St. Martin Sub District
K. Fieldsted	Director	Swan Creek Sub District
N. Brandstrom	Director	Dog Lake Sub District
B. Sigfusson	Director	Shoal Lake Sub District
P. Dunlop	Provincial Appointee	Manitoba CWS
L. Miller	Manager/ Financial Admin	WIWCD
I. Zotter	Financial Adm. Assistant	WIWCD

**REGRETS:**

P. Watson	Watershed Planner	Manitoba Water Stewardship
-----------	-------------------	----------------------------

ITEM	DESCRIPTION	ACTION BY
1.0	<p><b>CALL TO ORDER</b></p> <p>J. Cruise called the meeting to order at 1:05 P.M.</p>	
2.0	<p><b>APPROVAL OF AGENDA</b></p> <p><b>646-16: B. Sigfusson –H. Rosing</b>  <b>BE IT RESOLVED THAT</b> the Board approved the agenda with additions:          6.5 Five (5) Year Budget          7.2 Levies          7.3 Promotional</p>	<b>CARRIED</b>
3.0	<p><b>APPROVAL OF MINUTES</b></p> <p><b>647-16: P. Dunlop - J. Halchuk</b>  <b>BE IT RESOLVED THAT</b> the Board adopt the minutes of the Executive Board Meeting 82-15 November 30<sup>th</sup>, 2015 as presented.</p>	<b>CARRIED</b>
4.0	<p><b>FINANCIAL REPORT</b></p> <p><b>Bank Activity</b></p>	
4.1	<p>L. Miller presented the financial report: CIBC Corporate Classic Visa Statement for to November 22, 2015 to December 21, 2015; CIBC Business Operating Account Statement for November 1 to November 30, 2015 and December 1 to December 31, 2015; Bank Account Transactions Report from November 30, 2015 to January 19, 2016; Comparative Income Statement – YTD to Last Year and Statement of Expenditures from April 1, 2015 to January 19, 2016; 2015-2016 Statement of Expenditures from April 1, 2015 to January 20, 2016.</p> <p><b>648-16: B. Sigfusson - P. Dunlop</b>  <b>BE IT RESOLVED THAT</b> the Board approved the expenses of \$ 60,488.87 (cheques # 2547 - 2598), CIBC Corporate Classic Visa Statement for November 22, 2015 to December 21, 2015; CIBC Business Operating Account Statement for November 1 to November 30, 2015 and December 1 to December 31, 2015; Bank Account Transactions Report from November 30, 2015 and December 1 to January 19, 2016; Comparative Income Statement – YTD to Last Year and Statement of Expenditures from April 1, 2015 to January 19, 2016; 2015-2016 Statement of Expenditures from April 1, 2015 to January 20, 2016.</p>	<b>CARRIED</b>

## MINUTES OF MEETING NO.83-16

NAME	Executive Board	PAGE	2 of 6
		DATE	January 21, 2016

### SUB DISTRICT RECOMMENDATIONS

Recommendation developed by Shoal Lakes Sub District, Lake Francis Sub District and Dog Lake Sub District members, during the Sub Districts Meetings, presented to the Board.

#### Shoal Lakes Sub District:

Manager updated members on the external funding, which is potentially available to the WIWCD and the due dates (such as Growing Forward 2 and Small Water Retention Infrastructure Program). Members to review these programs and to provide the office with suggestions on possible locations for the projects

Members discussed the upcoming MCDA Tour 2016, which will be hosted by the WIWCD and will take place in June of 2016. Members decided that the visual observation of the diversified sites is preferred. Sites such as: Lake Francis Structure, old churches, Shoal Lakes and Lake Manitoba and etc., can be presented to visitors. Members suggested to send a request to all District Members and ask them to identify 3-4 sites (in order of their preferences) within the boundaries of their Sub District and to submit their choices to the office.

5.0

The draft of Integrated Watershed Management Plan (not edited version) presented to all sub district members. Members will review presented draft and will communicate with Patrick Watson to express their concerns pertaining to Shoal Lake and to identify possible solutions to resolve outlined problems. The draft to be emailed to absent members.

#### Lake Francis Sub District:

Manager updated members on the external funding, which is potentially available to the WIWCD and the due dates (such as Growing Forward 2 and Small Water Retention Infrastructure Program). Members to review these programs and to provide the office with suggestions on possible locations for the projects.

Members suggested to explore possibilities of installation of carp gates on culverts at Venice Road in the municipality of St. Laurent and the Lake Francis structure.

The West Interlake Watershed Conservation District will be hosting the MCDA Tour in June of 2016. Members discussed the upcoming event and decided that the visual observation of the diversified sites is preferred. Members suggested to send a request to all District Members and ask them to identify 3-4 sites (in order of their preferences) within the boundaries of their Sub District and to submit their choices to the office.

The draft of Integrated Watershed Management Plan (not edited version) presented to all sub district members. Members will review presented draft and will communicate with the Office to express their concerns pertaining to Lake Francis and to identify possible solutions to resolve outlined problems.

**MINUTES OF MEETING NO.83-16**

NAME

Executive Board

PAGE 3 of 6

DATE January 21, 2016

**Dog Lake Sub District:**

Manager updated members on the external funding, which is potentially available to the WIWCD and on the due dates and conditions (such as Growing Forward 2 and Small Water Retention Infrastructure Program). Members to review these programs and to provide the office with suggestions on possible locations for the projects. Information to be sent to all RMI's and council members.

Member proposed to decrease the amount of financial assistance through Winter Off Site Watering Program. Members discussed the idea and decided to not undertake any changes at this time.

Member raised a concern regarding fish passages at the McDonald Drain and suggested to install spawning shoals.

Members recommended that the WIWCD would consider participation at the Ashern Rodeo for the advertisement purposes.

Members discussed the Beaver Program initiated by the WIWCD, where the WIWCD would provide financial assistance directly to the beaver trappers based on the information provided by municipalities.

The West Interlake Watershed Conservation District will be hosting the MCDA Tour in June of 2016. Members discussed the upcoming event and decided that the visual observation of the diversified sites is preferred.

Members suggested to visit Camper Road to see the devastation triggered by beaver dams and other areas within the District where the signs of flood devastation are still present.

The Board discussed presented recommendations. Throughout the discussion the following conclusions are made:

1). To research potential locations to initiate the Project for the Small Water Retention Infrastructure Program. Clarify with the Province if the funding can be spent on the improvements of existing drain outlets.

2). Staff to collect and update information from the RMI's regarding number of beavers trapped during last year.

3). Persistent absence of some CD members at the meetings must be addressed with RM.

4). Staff to contact M. Lowdon and to consult with him on possible improvements of spawning shoals at Shoal Lakes, in order to address concerns of rural municipality of Woodlands.

5). McDonald Drain (Dog Lake Sub District) require evaluation and action plan to improve fish passages

6). For advertising purposes the WIWCD should attend the Ashern Rodeo. To promote Off Site Wintering Water System, staff to contact suppliers and offer them to display their system at major events.

7). All Member Meeting to be scheduled on March 14, 2016 at 7:00 P.M. at Erksdale (tentatively)

**MINUTES OF MEETING NO.83-16**

NAME Executive Board PAGE 4 of 6  
 DATE January 21, 2016

6.0	<b>OLD BUSINESS</b>	
	<b>Integrated Watershed Management plan (IWMP)</b>	
6.1	P. Watson will meet with some members from the Shoal Lakes Sub District to discuss some issues and to collect more information pertaining to Shoal Lakes. The Draft of Southwest Interlake Integrated Watershed Management Plan will be reviewed by the Project Management Team after the meeting with Sub District Members. Next meeting to be determined.	
6.2	<b>Sub District Boundaries (Maps)</b> The Sub District maps developed by the watershed planner presented to the Board. Website is updated with new maps.	
6.3	<b>Off Site Winter Watering Systems</b> L. Miller updated the Board on Winter Watering Projects. New application received from A. Rawluk and G. Johnson. N. Brandstrom inspected the site and verified that it is suitable for installation of Winter Watering System. Manager approved the application. The application from K. Hanslip is pending, subject to available funding.	
6.4	<b>Well Sealing</b> The Project of S. Bolay is completed, but not finalised. Sealing company will fill in the well in the spring, after verifying that well sealed completely. The well at St. Martin Community Centre will be sealed in the spring of 2016.	
6.5	<b>Five (5) Year Budget</b> <u>649-16: N. Brandstrom – H. Rosing</u> <b>BE IT RESOLVED THAT</b> the Board approved to support presented “Five (5) Year Budget”.	<b>CARRIED</b>
7.0	<b>NEW BUSINESS</b>	
	<b>MCDA Tour 2016</b>	
7.1	The West Interlake Watershed Conservation District sent out emails and letter to all members with a request to submit ideas regarding upcoming 2016 MCDA Tour, which will be hosted by the WIWCD, to the office. Staff to approach potential sponsors for the event.	
7.2	<b>Levies</b> The Board was presented with a copy of letter to the partnered municipalities with a request of levies, based on the proposed Budget 2016-2017. <u>650-16: N. Brandstrom – J. Halchuk</u> <b>BE IT RESOLVED THAT</b> the Board approved to establish Levies for the 2016-2017 fiscal year at rate of 0.000719725	<b>CARRIED</b>

**MINUTES OF MEETING NO.83-16**



NAME Executive Board

PAGE 5 of 6  
 DATE January 21, 2016

7.3	<p><b>Promotional</b></p> <p>The Board discussed the number of promotional items on hand.</p> <p><u>651-16: P. Dunlop – B. Sigfusson</u>  <b>BE IT RESOLVED THAT</b> the Board approved to purchase promotional items for the amount up to \$ 1,000.00</p>	<b>CARRIED</b>
8.0	<b>REPORTS</b>	
8.1	<p><b>Chairperson</b>          N/A</p>	
8.2	<p><b>MCDA Rep Report</b></p> <p>The minutes from the MCDA Annual General Meeting, dated December 1, 2015, are on file at the office.          Suggestion was made to submit nomination for the 2016-2017 for the CD Award Program. The Board will discuss this issue in March of 2016.          Strategic Planning Session will take place on February 4, 2016. L. Miller to attend the session as a representative from the WIWCD.          H. Rosing presented "Conservation Districts Program Framework for the Future" (dated May 2009), the Board members asked to provide an input. After the discussion, the Board came to a conclusion that the points which outlined in the guidebook are still largely valid and there are no changes that are currently required.</p>	
8.3	<p><b>Manager Report</b></p> <p>Manager updated the Board on the current activities of the West Interlake Watershed Conservation District.          Manager will meet with representatives from RM of Woodlands to discuss drainage improvements.          Some issues are reported regarding Fish Ladder at Burnt Lake. Manager to visit the project for visual observation. Contact Ducks Unlimited Canada (DUC) with a request to attend the WIWCD Executive Board Meeting to further discuss modifications which was made to the project at Burnt Lake by the DUC.</p>	
8.4	<p><b>Watershed Planner</b></p> <p>Report is on file at the office</p>	
9.0	<p><b>In Camera Discussion</b>          N/A</p>	

**MINUTES OF MEETING NO.83-16**

NAME Executive Board PAGE 6 of 6  
 DATE January 21, 2016

10.0	<p><b>CORRESPONDENCE</b></p> <ul style="list-style-type: none"> <li>➤ The email from S. Robins with a reminder regarding 2016-2017 Call for proposals for the National Wetland Conservation Fund (NWCFF);</li> <li>➤ 2014-2015 Annual Report for the Conservation Districts Program for the fiscal year ending March 31, 2015;</li> <li>➤ The information pertaining to "The Proposal and Petition to dissolve the municipality of West Interlake";</li> <li>➤ the email from M. Blatherwick regarding Free Webinar: "Remote Control: Lessons in Governance as a Resource for Rural and Remote Regions";</li> <li>➤ A respond from G. Phipps, manager of Groundwater Management Section (Manitoba Conservation and Water Stewardship) to the WIWCD concerns regarding new Groundwater and Water Well Act;</li> <li>➤ The email from R. Hewitt informing that as of January 2016, the Province will no longer be reporting boil water advisories on private well communities.</li> <li>➤ The email from C. Delavau announcing the release of the Manitoba Drought Management Strategy, which is now available through the new Manitoba Drought Monitor website;</li> <li>➤ A letter from the RM of Grahamdale naming their municipal and citizen representatives;</li> <li>➤ A Seafood Report from Monterey Bay Aquarium Seafood Watch;</li> <li>➤ Information from Municipal Employees Benefits Program regarding new rate to the Disability Income Plan;</li> <li>➤ Request for the monetary donation to Lundar Talent Show: the Board decided to donate \$ 50.00 to each talent show within the Conservation District boundaries.</li> </ul>	
11.0	<p><b>Next Meeting:</b></p> <p style="text-align: center;"><b>Thursday, February 18, 2016</b>  <b>1:00 P.M. WIWCD Office</b></p>	
12.0	<p><u><b>652-15 P. Dunlop – N. Brandstrom</b></u>  <u><b>BE IT RESOLVED THAT</b></u> we adjourn at 3:40 p.m.</p>	<b>CARRIED</b>
	<p>These minutes are the writer's best interpretation of discussions held during the meeting. Please inform the writer of any noteworthy omissions or errors.</p> <p style="text-align: center;">  <b>Jack Cruise, Chairperson</b>          WIWCD</p> <hr/> <p style="text-align: center;">  <b>Linda Miller, Financial Administrator</b>          WIWCD</p>	