

MINUTES OF MEETING NO. 90-16

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LOCATION	WIWCD Office, Lundar, Manitoba	DATE	August 29, 2016

PRESENT:

J. Cruise	Chairperson	Swan Creek Sub District
H. Rosing	Vice Chairperson	Lake Francis Sub District
K. Fjeldsted	Director	Swan Creek Sub District
D. Meisner	Vice Director	Dog Lake Sub District
B. Sigfusson	Director	Shoal Lake Sub District
P. Dunlop	Provincial Appointee	MSD
P. Watson	Watershed Planner	MSD
I. Zotter	Financial Adm. Assistant	WIWCD

REGRETS:

L. Miller	Manager/ Financial Admin	WIWCD
N. Brandstrom	Director	Dog Lake Sub District
J. Halchuk	Director	Lake St. Martin Sub District

ITEM	DESCRIPTION	ACTION BY
1.0	CALL TO ORDER J. Cruise called the meeting to order at 9:20 A.M.	
2.0	APPROVAL OF AGENDA <u>695-16: P. Dunlop – H. Rosing</u> BE IT RESOLVED THAT the Board approved the agenda with additions: 7.2 Ashern Rodeo 7.3 Burnt Lake Fish Ladder	CARRIED
3.0	APPROVAL OF MINUTES <u>696-16: K. Fieldsted – P. Dunlop</u> BE IT RESOLVED THAT the Board adopted the minutes of the Executive Board Meeting 89-16 July 22, 2016 as presented.	CARRIED
4.0	FINANCIAL REPORT	

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4.1	<p>Bank Activity</p> <p>I. Zotter presented the financial report: CIBC Corporate Classic Visa Statement from June 22, 2016 to July 21, 2016; CIBC Business Operating Account Statement from July 1 to July 31, 2016; Bank Account Transactions Report from July 22, 2016 to August 26, 2016; Comparative Income Statement – YTD to Last Year April 1, 2016 to August 26, 2016; 2016-2017 Statement of Expenditures from April 1, 2016 to August 26, 2016.</p> <p>697-16: B. Sigfusson – K. Fjeldsted BE IT RESOLVED THAT the Board approved the expenses of \$ 24,299.37 (cheques # 2766 - 2792), CIBC Corporate Classic Visa Statement from June 22, 2016 to July 21, 2016; CIBC Business Operating Account Statement from July 1 to July 31, 2016; Bank Account Transactions Report from July 22, 2016 to August 26, 2016; Comparative Income Statement – YTD to Last Year April 1, 2016 to August 26, 2016; 2016-2017 Statement of Expenditures from April 1, 2016 to August 26, 2016.</p>	CARRIED
5.0	<p>SUB DISTRICT RECOMMENDATIONS</p> <p>No recommendations were brought forward at this time. Sub District Meeting have been scheduled as follows:</p> <p>Swan Creek Sub District – September 12, 2016 at 8:30 a.m. at the WIWCD Office at Lundar;</p> <p>Dog Lake / Lake St. Martin Sub Districts – September 14, 2016 at 9:00 a.m. at the RM Office of West Interlake in Ashern</p> <p>Lake Francis Sub District – September 15, 2016 at 9:00 a.m. at the RM Office of St. Laurent;</p> <p>Shoal Lake Sub District – September 16, 2016 at 10:00 a.m. at the WIWCD in Lundar</p>	
6.0	OLD BUSINESS	
6.1	<p>Integrated Watershed Management plan (IWMP)</p> <p>New boundaries for the Southwest IWMP are suggested by some members of the Project Management Team (PMT). Project Management Team Meeting must be set up to further discuss proposed boundaries. P. Watson will set up the Meeting and will inform all members of the PMT.</p>	
6.2	<p>WIWCD Tour</p> <p>Tabled to next meeting</p>	
6.3	<p>Lease Agreement (Office space)</p> <p>Concerns regarding building maintenance are not addressed by the landlord at this time.</p>	

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6.4	<p>Well Inventory</p> <p>The Well Inventory Program is completed. All 300 samples are collected, the Summary of Results are presented to the Board. The Board discussed and evaluated the performance of A. Carriere (Summer student).</p> <p><u>698-16: H. Rosing – K. Fjeldsted</u> BE IT RESOLVED THAT the Board approved to assign a Performance Bonus to A. Carrier in the amount of \$ 1.00 for every hour worked.</p>	CARRIED
6.5	<p>Winter Watering System Applications</p> <p>The applicant reapplied for a new location (previously proposed site wasn't approved by the Board). New location is approved by the Board. The WIWCD received new applications for the Winter Off Site Watering System Program. The Board discussed submitted applications.</p> <p><u>699-16: P. Dunlop – K. Fjeldsted</u> BE IT RESOLVED THAT the Board approved Winter Off Site Watering System Program Applications for T. Lavallee, J. Broustal and R. Oswald, pending on the Board Inspection.</p>	CARRIED
6.6	<p>Well Sealing</p> <p>Contractors submitted to the WIWCD Copies of the Certificate of Liability Insurance and proof of the Worker's Compensation Board coverage.</p>	
7.0	<p>NEW BUSINESS</p>	
7.1	<p>Name and Boundary of IWMP for north WIWCD.</p> <p>In order to receive the funding the name and the boundary of the second IWMP must be established. The Board decided these boundaries should cover the rest of the WIWCD area which have not been included in the Southwest Interlake IWMP. Second Integrated Watershed Management Plan developed by the WIWCD will be named as the Northwest Interlake IWMP. The boundaries and the Memorandum of Understanding (MOU) will be discussed at the next Executive Board Meeting.</p>	
7.2	<p>Ashern Rodeo</p> <p>All vendors will be outside during Ashern Rodeo of 2016. After the discussion, the Board decided that staff will represent the District by attending the event and distributing Flyers and Applications on the inquiry. The WIWCD will be not setting up the booth at the event due to potentially unfavourable weather conditions.</p>	
7.3	<p>Burnt Lake Fish Ladder</p> <p>Some modification were noted by the concern residents at the Burnt Lake Fish Ladder structure. Staff and the Board Member to follow up on this issue and to inform the Board at the next meeting.</p>	
8.0	<p>REPORTS</p>	

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8.1	Chairperson N/A	
8.2	MCDA Rep Report H. Rosing updated the Board on Manitoba Conservation District Association activities.	
8.3	Manager Report N/A	
8.4	Watershed Planner Report is on file at the office	
9.0	In Camera Discussion N/A	
10.0	<p>CORRESPONDENCE</p> <p>The following information presented to the Board:</p> <ul style="list-style-type: none"> ➤ The information from Crown Land and Property Agency regarding Crown Land Easement No. 70979; ➤ The information from Community & Regional Planning Branch pertaining to Subdivision Application File 4185-16-5489 and File 4206-16-5499; ➤ The information pertaining to the upcoming Fall SAFE Work Manitoba Workshops; ➤ The email from D. Brooker announcing WSRCD Field Tour, scheduled on August 10, 2016; ➤ The news letter from the Invasive Species Council of Manitoba. 	
11.0	<p>Next Meeting:</p> <p style="text-align: center;">September 21, 2016 9:00 A.M. WIWCD Office</p>	
12.0	<p><u>700-16 B. Sigfusson – H. Rosing</u> BE IT RESOLVED THAT we adjourn at 10:45 a.m.</p>	CARRIED
	<p>These minutes are the writer's best interpretation of discussions held during the meeting. Please inform the writer of any noteworthy omissions or errors.</p>	

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	<hr/> <p>Jack Cruise, Chairperson WIWCD</p> <hr/> <p>Linda Miller, Financial Administrator WIWCD</p>	
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