

MINUTES OF MEETING NO.118-19

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 LOCATION WIWCD Office, Lundar DATE Ma 21, 2019

Present:

N. Brandstrom	Chairperson	Dog Lake Sub District
K. Fjeldsted	Vice Chairperson	Swan Creek Sub District
L. Finney	Vice Director	Dog Lake Sub District
B. Fleury	Director	Lake Francis Sub District
C. Halaburda	Director	Lake ST. Martin Sub District
J. Bittner	Vice Director	Lake ST. Martin Sub District
P. Dunlop	Provincial Appointee	MSD
L. Miller	Manager / Financial Admin	WIWCD
I. Zotter	Financial Adm. Assistant	WIWCD

REGRETS:

P. Watson	Watershed planner	MSD
B. Sigfusson	Director	Shoal Lake Sub District

WRITTEN BY: I. Zotter

ITEM	DESCRIPTION	ACTION BY
1.0	CALL TO ORDER N. Brandstrom called the meeting to order at 9:00 a.m.	
2.0	APPROVAL OF AGENDA 886-19: L. Finney – C. Halaburda BE IT RESOLVED THAT the Board approved the agenda as circulated	
3.0	APPROVAL OF MINUTES 887-19: B. Fleury – K. Fjeldsted BE IT RESOLVED THAT the Board adopted the minutes of the Executive Board Meeting 117-19 February 21, 2019 as presented.	CARRIED
4.0	FINANCIAL REPORT	
4.1	Bank Activity L. Miller presented the financial report: CIBC Corporate Classic Visa Statement from January 22, 2019 to February 21, 2019; CIBC Business Operating Account Statement from February 1 to February 28, 2019; Account Reconciliation with Outstanding Transaction Detail Report February 1, 2019 to February 28, 2019; Bank Account Transactions Report February 21, 2019 to March 20, 2019; Comparative Income Statement – YTD from April 1, 2018 to March 19, 2019; Statement of Expenditures from April 1, 2018 to March 20, 2019 888-19: B. Fleury – P. Dunlop BE IT RESOLVED THAT the Board approved the expenses of \$ 51,123.27 (cheques # 222, 224, 226 - 234); CIBC Corporate Classic Visa Statement from January 22, 2019 to February 21, 2019; CIBC Business Operating Account Statement from February 1 to February 28, 2019; Account Reconciliation with Outstanding Transaction Detail Report February 1, 2019 to February 28, 2019; Bank Account Transactions Report February 21, 2019 to March 20, 2019; Comparative Income Statement – YTD from April 1, 2018 to March 19, 2019; Statement of Expenditures from April 1, 2018 to March 20, 2019	CARRIED

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5.0	<p>SUB DISTRICT RECOMMENDATIONS</p> <p>All Member Meeting will take place at Camper Community Hall on April 26, 2019 at 7:30 p.m. Notification was sent to all members.</p>	
6.0	<p>OLD BUSINESS</p>	
6.1	<p>Integrated Watershed Management plan (IWMP)</p> <p>Next PMT meeting to be announced.</p>	
6.2	<p>Winter Watering System Applications</p> <p>C. Kopec approached the Board with delegation. He disputed the Board's decision to decline the funding for his previously submitted application, as the system was installed at location which was different from the approved one. The Board discussed the presented explanation and decided that since the project had been moved to a different location, the conditions were not met by the applicant. The Board made recommendations to explore a different source of funding.</p> <p>New applications were submitted. The Board will discuss this subject at the next Executive Meeting.</p>	
6.3	<p>Hatchery Drain</p> <p>Due to a large amount of snow received throughout December - January, the installation of spawning shoals at Swan Creek Drain in February of 2019 will be not feasible. The WIWCD requested to extend FES 16-009 Lake Francis Fishery and Fish Habitat Enhancement Project until June 30, 2019, to eliminate expenses related to snow removal. Reply has been received, permission to extend the project has been granted.</p>	
6.4	<p>Policy</p> <p>The Board presented with WIWCD Manual Policy Section 1.1 and Section 1.2 as per Board's suggestions. The Board reviewed these Sections.</p> <p><u>889-19: P. Dunlop - B. Fleury</u> BE IT RESOLVED THAT the Board approved WIWCD Manual Policy Section 1.1 and Section 1.2</p>	CARRIED
6.5	<p>WIWCD Proposed Boundaries</p> <p>The Proposal for the West Interlake Watershed District and the request to pass a resolution indicating its approval sent to all municipalities. The due date to submit a resolution is March 31, 2019. To date, two municipalities (the RM of West Interlake and the RM of Armstrong) have submitted their resolutions.</p>	
6.6	<p>Green Kids</p> <p>Green Kids Inc presented Watershed Workshop at six schools. Two schools declined presentations. Woodlands and Inwood schools presentations have not been scheduled yet. Staff to contact schools to collect a feedback on the workshop.</p>	

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6.7	Bank	<p>To make a confident choice between two financial institutions: CIBC or Noventis, the Board would like to see a Proposal from the Noventis Credit Union, to be able to analyze offered services and to make the most beneficial decision on the behalf of WIWCD. Request for the Proposal to the Noventis Credit Union has been sent. Proposal has not been received at this time.</p>	
6.8	Conservation Trust Fund	<p>The Application for the Building Resilience and Improving Lake Manitoba Watershed has been submitted.</p> <p>The WIWCD withdrew the Letter of Intent for the Siglunes Creek wetland restoration and enhancement Project.</p> <p>Workshop related to Conservation Trust Funding will take place on May 7, 2019 in Brandon. L. Miller and I. Zotter authorized to attend the Workshop.</p>	
6.9	2019-2020 Interim Budget	<p>The Board reviewed 2019-2020 Interim Budget.</p> <p>The Board instructed staff to place an advertisement for the Summer Position in the local newspaper for two weeks and place posters on billboards in all municipalities.</p>	
6.10	Bull Sale Calendar	<p>The Board discussed advertisement in Bull Sale Calendar. Recommendation to Southwest Interlake IWMP project management team (PMT) was made to utilise this opportunity and to promote IWMP on the calendar page and to order two hundred (200) extra copies of the Bull Sale Calendar for the distribution in partners municipalities. If the recommendation by PMT is not adopted, Neil Brandstrom will attend the event and will purchase a page on behalf of the WIWCD.</p> <p><u>890-19: L. Finney – K. Fieldsted</u> BE IT RESOLVED THAT the Board approved to authorize N. Brandstrom to purchase a page in the Bull Sale Calendar for the price up to \$ 1000.00</p>	CARRIED
6.11	Water Testing	<p>L. Miller contacted environmental Officer and invited to attend the Executive Meeting with a presentation. Due to a time schedule, the Officer will try to attend next Executive Meeting on April 18, 2019.</p> <p>The Board addressed possibility to expand Programming by offering Soil Test Subsidy Rebate in 2020-2021 fiscal year.</p>	
7.0	NEW BUSINESS		
7.1	Watering System Presentation at Lundar Fair	<p>The Board discussed ways to promote Off Site Watering System. It was suggested to display the system by Grand Stand during Lundar Fair Days and schedule demonstration days at different locations throughout the summer. Staff to contact the supplier to arrange possible demonstrations.</p>	

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8.0	REPORTS	
8.1	Chairperson Chairperson verbally updated the Board on his activities.	
8.2	MCDA Rep Report P. Dunlop, MCDA representative, verbally updated the Board on the activities of the MCDA.	
8.3	Manager Report Manager verbally reported to the Board on current activities of the WIWCD	
9.0	IN CAMERA DISCUSSION N/A	
10.0	CORRESPONDENCE <ul style="list-style-type: none"> ➤ Information pertaining “Sustainability of Canadian Agriculture: 2019 Holos Workshop & Webinar”. Attended by staff; ➤ Information pertaining to upcoming webinar on March 27, 2019: “LiDAR Guidelines Version 2.0”. L. Miller will attend webinar; ➤ Information pertaining upcoming workshop on May 7, 2019: “Conservation Trust Conservation District Workshop”. Staff will attend the workshop; ➤ Email from R. Frey to CD managers and MCDA representatives; ➤ ARBI conference report; ➤ Invitation to IMCD Annual Banquet on April 5, 2019; ➤ Information pertaining to upcoming ManSEA conference on April 10, 2019: “Sustainable Energy on the Farm and Home”. ➤ The flyer pertaining “The Manitoba Farm Industry Board and The Farm Practices Protection Act”. 	
11.0	NEXT MEETING: <p style="text-align: center;">April 18, 2019 9:00 A.M. WIWCD Office, Lundar</p>	
12.0	ADJOURNMENT <u>891-19: P. Dunlop - C. Halaburda</u> BE IT RESOLVED THAT we adjourn at 12:00 p.m.	CARRIED
	These minutes are the writer's best interpretation of discussions held during the meeting. Please inform the writer of any noteworthy omissions or errors	
	<hr/> Neil Brandstrom, Chairperson WIWCD	

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	<hr/> <p>Linda Miller, Financial Administrator WIWCD</p>	
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