

MINUTES OF MEETING NO.113-18

NAME Executive Board PAGE Page 1 of 5
 LOCATION WIWCD Office, Lundar DATE September 20, 2018

Present:

J. Cruise	Chairperson	Swan Creek Sub District
H. Rosing	Vice Chairperson	Lake Francis Sub District
K. Fjeldsted	Director	Swan Creek Sub District
J. Halchuk	Director	Lake St. Martin Sub District
B. Sigfusson	Director	Shoal Lake Sub District
N. Brandstrom	Director	Dog Lake Sub District
P. Watson	Watershed planner	MSD
P. Dunlop	Provincial Appointee	MSD
L. Miller	Manager / Financial Admin	WIWCD
I. Zotter	Financial Adm. Assistant	WIWCD

REGRETS:

WRITTEN BY: I. Zotter

ITEM	DESCRIPTION	ACTION BY
1.0	CALL TO ORDER J. Cruise called the meeting to order at 9:00 a.m.	
2.0	APPROVAL OF AGENDA 855-18: B. Sigfusson – H. Rosing BE IT RESOLVED THAT the Board approved the agenda with additions: 6.8 WIWCD Proposed Boundaries 7.2 Riparian Management 7.3 AGM 7.4 Green Kids	CARRIED
3.0	APPROVAL OF MINUTES 856-18: P. Dunlop – K. Fjeldsted BE IT RESOLVED THAT the Board adopted the minutes of the Executive Board Meeting 112-18 August 16, 2018 as presented.	CARRIED
4.0	FINANCIAL REPORT	
4.1	Bank Activity L. Miller presented the financial report: CIBC Corporate Classic Visa Statement from July 22, 2018 to August 21, 2018; CIBC Business Operating Account Statement from August 1 to August 31, 2018; Account Reconciliation with Outstanding Transaction Detail Report August 1, 2018 to August 31, 2018; Bank Account Transactions Report from August 16, 2018 to September 17, 2018; Comparative Income Statement – YTD from April 1, 2018 to September 17, 2018; 857-18: N. Brandstrom – J. Halchuk BE IT RESOLVED THAT the Board approved the expenses of \$ 12,953.08 (cheques # 96 - 112). CIBC Corporate Classic Visa Statement from July 22, 2018 to August 21, 2018; CIBC Business Operating Account Statement from August 1 to August 31, 2018; Account Reconciliation with Outstanding Transaction Detail Report August 1, 2018 to	CARRIED

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	<p>August 31, 2018; Bank Account Transactions Report from August 16, 2018 to September 17, 2018; Comparative Income Statement – YTD from April 1, 2018 to September 17, 2018;</p>	
5.0	<p>SUB DISTRICT RECOMMENDATIONS</p> <p>Sub District Meetings took place:</p> <p>September 10, 2018 at 8:30 a.m. – Swan Creek Sub District at the WIWCD Office;</p> <p>September 12, 2018 at 7:00 p.m. – Shoal Lake at the RM Office of St. Laurent;</p> <p>September 13, 2018 at 7:00 p.m. – Dog lake Sub Districts at the RM Office of West Interlake in Ashern</p> <p>Lake Francis Sub Districts and Lake ST. Martin Meetings were cancelled due to “no quorum”.</p> <p>Letters to be sent to all municipalities to address the importance of meeting’s attendance by their representatives and to ask municipalities to appoint representatives, who are motivated and dedicated to be a part of the WIWCD.</p> <p>The following recommendations were presented to the Board:</p> <ul style="list-style-type: none"> ➤ To increase rebate for the Fuel Tank(s) Rebate Program in order to attract more applicants. Perhaps funding for casing extension can be reduced for this purposes; ➤ To increase financial assistance through the Riparian Management Program for fencing dugouts, the amount should be greater than \$ 5000.00 ➤ Land adjacent to the shoreline is leased to the agricultural producer by Crown Land on a short term Lease. This condition is preventing farmers from fencing the lake and utilising the land in more feasible manner. It is possible that these areas will be transitioning into Wildlife Management areas. However, poor management of the existing wildlife area observed in some locations in the past. Members expressed concerns that the potential transitioning can pose a greater risk for fires in the area. Members suggested to send a letter to the Crown Land Office and to the Manitoba Sustainable Development / Wildlife Management Branch expressing concerns pertaining to this issue. ➤ Members suggested to draft a letter to Manitoba Sustainable Development / Wildlife Branch in reference to the reduction of game bird refuge areas and its better management. ➤ To set up a presentation with Soil Specialist and to organize a workshop for public for educational purposes. ➤ To explore the possibility to provide the financial assistance to agricultural producers with purchase of chemical storage facilities. ➤ To amalgamate Lake St. Martin and Dog Lake Sub District for the purposes of better management and establishment of the quorum during Sub District Meetings. ➤ To partnership with organizations involved in development and construction of Lake St. Martin and Lake Manitoba Channels with intent to initiate projects directed to enhance and to improve fish and wildlife habitat. <p>The Board will be discussing presented recommendations at next Executive Meeting.</p>	
6.0		

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	OLD BUSINESS	
6.1	<p>Integrated Watershed Management plan (IWMP)</p> <p>There is no new information presented to the Board.</p> <p>Project Management Team (PMT) meeting will be scheduled and announced later.</p>	
6.2	<p>Winter Watering System Applications</p> <p>Respond from M. Emilson has not been received.</p> <p>K. Kallstrom is waiting for electrician and plumber to complete his Winter Off Site Watering System Project.</p> <p>B. Johnson and I. Johnson projects are in progress.</p> <p>Letter to be send to C. Kopec stating that the funds will be paid out after the system is installed at the approved location.</p> <p>WIWCD received two new applications for the Winter Off Site Watering System. Proposed sites were inspected.</p> <p><u>858-18: B. Sigfusson – K. Fjeldsted</u> BE IT RESOLVED THAT the Board approved D. Cook and C. Clarke applications.</p>	CARRIED
6.3	<p>Hatchery Drain</p> <p>M. Lowdon has applied for licenses to install spawning shoals at Hatchery Drain and Swan Creek Drain.</p> <p>The inquiry regarding the ownership of the structure at Burn Lake was made to Manitoba Infrastructure, Duck Unlimited, Coldwell RM Office, the ownership of the structure has not been identified to date. The Board decided to send a Letter to Sustainable Development to clarify the ownership.</p>	
6.4	<p>Policy</p> <p>Executive Directors reviewed Sample Policy for Providing Accessible Goods, Services or Facilities for the Accessibility for Manitobans Act for the second time.</p> <p><u>859-18: P. Dunlop – N. Brandstrom</u> BE IT RESOLVED THAT the Board approved second reading of Policy for Providing Accessible Goods, Services or Facilities for the Accessibility for Manitobans Act.</p> <p>Review of the WIWCD Policy and Procedures Manual (Section 1 – Section 2.13) tabled to next executive meeting.</p>	CARRIED
6.5	<p>RM's Letters</p> <p>Letters have been sent to all RMs. RM of St. Laurent and RM of Grahamdale requested to adjust their second half levy accordingly to the Provincial Grant for 2018-2019. RM of Armstrong, Coldwell and Woodlands instructed the WIWCD to transfer unmatched contribution into Local Fund. The reply from RM of West Interlake has not been received at this time.</p>	

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6.6	Riparian Lake Shore	<p>The applicant G. Bednarek asked the WIWCD for the permission to complete the Project next spring. Fence will be completed this year, installation of the Watering System will be finalized in spring of next year. The Board discussed the inquiry and decided that payment in full will be made only after the completion of the Project, funds will be reserved in the budget of 2018-2019 fiscal year.</p>	
6.7	Advertising	<p>The advertisement placed in Volume 10, Military Service Recognition Book published by Royal Canadian Legion, Manitoba and Northwest Ontario Command. Volume 9 has been received by WIWCD.</p>	
6.8	WIWCD Proposed Boundaries	<p>Meeting with provincial representatives E. Dunbar and P. Watson took place on September 17, 2018 at 1:00 p.m. in Lundar. Members of the WIWCD and representatives from partner municipalities were present at the meeting. Attendees made comments on some boundaries. New map with proposed boundaries will be sent to the WIWCD office, once the boundaries are adjusted.</p>	
7.0	NEW BUSINESS		
7.1	Advertising	<p>The 42nd annual Lundar Goose Shoot is coming up.</p> <p>860-18: B. Sigfusson - P. Dunlop BE IT RESOLVED THAT the Board approved to place an advertisement in The Express Weekly News for the price of \$290.00</p>	CARRIED
7.2	Riparian Management Program	<p>The WIWCD received an application for Riparian Management Program. Manager to inspect the site before the decision can be made.</p>	
7.3	Annual General Meeting (AGM)	<p>The WIWCD is celebrating 10 Years Anniversary of establishment this year. Tentatively AGM scheduled on January 11, 2019. The Board is proposing to have an Executive Meeting at 2:00 p.m., the Meeting between members and Provincial representatives at 4:00 p.m. and the AGM at 6:00 p.m.</p>	
7.4	Green Kids	<p>Green Kids Inc. has developed two 60-90 minutes Workshops for Grades 1-3 and Grades 4-6 at the request of the WIWCD. An outline of the workshops presented to the Board. Fee for one half-day is \$ 400.00, for one full-day is \$ 700.00 plus applicable mileage.</p> <p>861-18: N. Brandstrom – K. Fieldsted BE IT RESOLVED THAT the Board approved to sponsor Green Kids Inc presentations in ten schools for a full day.</p>	CARRIED

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8.0	REPORTS	
8.1	Chairperson N/A	
8.2	MCDA Rep Report MCDA Rep presented verbal report	
8.3	Manager Report Manager verbally reported to the Board on current activities of the WIWCD	
9.0	IN CAMERA DISCUSSION N/A	
10.0	<p>CORRESPONDENCE</p> <ul style="list-style-type: none"> ➤ Promotional offer from Perfect Pen and Stationery; ➤ Email from R. Dyck with an update on the progress to modernize the Conservation District Program; ➤ List of advanced questions for Conservation districts Information Session, gathered from districts and submitted by MCDA on August 20, 2018; ➤ Email from S. Dillabough pertaining upcoming meeting with administrators; ➤ Subdivision application # 4206-18-7761. No comments; ➤ Application to Crown Land and Property Agency "hold Pending Temporary Reservation # 72665". No comments; ➤ Information from CIBC pertaining credited interest for the month of July and August; ➤ Manitoba Co-Operator early Renewal Savings Notice. The Board instructed staff to subscribe; ➤ Water Availability and Drought Conditions Report, August 2018. ➤ Request from the Lundar Bull Sale committee to submit pictures for the Calendar by October 1, 2018. 	
11.0	<p>NEXT MEETING:</p> <p style="text-align: center;">October 18, 2018 10:00 A.M. WIWCD Office, Lundar</p>	
12.0	<p>ADJOURNMENT 862-18 P. Dunlop – N. Brandstrom BE IT RESOLVED THAT we adjourn at 10:50 a.m.</p>	CARRIED
	<p>These minutes are the writer's best interpretation of discussions held during the meeting. Please inform the writer of any noteworthy omissions or errors</p>	
	<hr/> <p>Jack Cruise, Chairperson WIWCD</p> <hr/> <p>Linda Miller, Financial Administrator WIWCD</p>	