

MINUTES OF MEETING NO.108-18

NAME Executive Board PAGE Page 1 of 4
 LOCATION Ashern Legion, Ashern DATE April 19, 2018

Present:

J. Cruise	Chairperson	Swan Creek Sub District
H. Rosing	Vice Chairperson	Lake Francis Sub District
K. Fjeldsted	Director	Swan Creek Sub District
J. Halchuk	Director	Lake St. Martin Sub District
B. Sigfusson	Director	Shoal Lake Sub District
N. Brandstrom	Director	Dog Lake Sub District
P. Dunlop	Provincial Appointee	MSD
L. Miller	Manager / Financial Admin	WIWCD
I. Zotter	Financial Adm. Assistant	WIWCD

REGRETS:

WRITTEN BY: I. Zotter

ITEM	DESCRIPTION	ACTION BY
1.0	CALL TO ORDER J. Cruise called the meeting to order at 4:40 p.m.	
2.0	APPROVAL OF AGENDA <u>818-18: P. Dunlop – K. Fjeldsted</u> BE IT RESOLVED THAT the Board approved the agenda as presented	CARRIED
3.0	APPROVAL OF MINUTES <u>819-18: N. Brandstrom – J. Halchuk</u> BE IT RESOLVED THAT the Board adopted the minutes of the Executive Board Meeting 107-18 March 15, 2018 as amended.	CARRIED
4.0	FINANCIAL REPORT	
4.1	Bank Activity L. Miller presented the financial report: CIBC Corporate Classic Visa Statement from February 22, 2018 to March 21, 2018; CIBC Business Operating Account Statement from March 1 to March 31, 2018; Bank Account Transactions Report from March 13, 2018 to March 31, 2018; Comparative Income Statement – YTD from April 1, 2017 to March 31, 2018; 2017-2018 Statement of Expenditures from April 1, 2017 to March 31, 2018. <u>820-18: P. Dunlop – H. Rosing</u> BE IT RESOLVED THAT the Board approved the expenses of \$ 13,537.38 (cheques # 3235 – 3244, 3250 -3256, 3259, 3261-3266), CIBC Corporate Classic Visa Statement from February 22, 2018 to March 21, 2018; CIBC Business Operating Account Statement from March 1 to March 31, 2018; Bank Account Transactions Report from March 13, 2018 to March 31, 2018; Comparative Income Statement – YTD from April 1, 2017 to March 31, 2018; 2017-2018 Statement of Expenditures from April 1, 2017 to March 31, 2018.	CARRIED

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5.0	SUB DISTRICT RECOMMENDATIONS	All Member Meeting rescheduled for April 19, 2018 at 7:30 p.m. at Royal Canadian Legion in Ashern. P. Watson and E. Dunbar were invited but were unable to attend the All Member Meeting. R. Dyck will be attending the meeting with a presentation on new initiatives pertaining to Conservation District Program.	
6.0	OLD BUSINESS		
6.1	Integrated Watershed Management plan (IWMP)	Project Management Team (PMT) meeting took place on March 28, 2018 at 12:00 p.m. Suggestions and recommendations were noted and will be edited to the IWMP. Once editing process completed, new date for the PMT meeting will be announced.	
6.2	Winter Watering System Applications	<p>Winter Off Site Watering System, installed by M Emilson cannot be considered as a Winter Watering System at current stage. Some modifications must be completed first in order to provide financial assistance. Letter sent to the applicant with a request to contact WIWCD Manager to discuss required modifications. Respond has not been received at this time.</p> <p>K. Kallstrom at the end of completion of his Winter Off Site Watering System Project.</p> <p>C. Kopec proposed location was inspected by manager and Board member. Proposed location found to be unsuitable, new location for the installation of Off Site Watering System identified by manager and accepted by applicant.</p>	
6.3	Hatchery Drain	Received Financial Grant from the Fisheries Enhancement Fund for the Project # FES 16-009 will be expended for the installation of spawning shoals at Hatchery Drain and Swan Creek Drain.	
6.4	Well Sealing	<p>There is no new information pertaining to the flowing well in question in Dog Lake Sub District. Provincial representative is continuing communication with Landowner.</p> <p>Well sealed for G. Lawrence.</p>	
6.5	Spawning Shoals at Shoal Lake	RM of Woodlands must inspect removal of Spawning Shoals at Shoal Lake, to insure that the work is completed according to their expectations. Respond has not been received at this time.	
6.6	Lake Francis Structure	The Grant from the Department of Fisheries and Oceans (DFO) in the amount of \$ 30735.00 for the Project # 16-HCAA-0163 has been returned to DFO. Unfortunately	

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	<p>WIWCD could not go ahead with this project as one of initial supporters withdrew their support.</p>	
6.7	<p>Beaver Workshops</p> <p>Letter pertaining to offer to organize Beaver Workshop in Spring of 2018 sent to all municipalities. Rm of Woodlands, Armstrong, Coldwell and West Interlake replied expressing their interest in participating and providing support for the Beaver Workshop in the area. Dates for Workshops scheduled as following: RM of Armstrong – Inwood – May 6, 2018; RM of Coldwell – Lundar – May 12, 2018; RM of West Interlake – Ashern – May 19, 2018; RM of Woodlands – Lake Francis – May 20, 2018</p>	
6.8	<p>Wetland Workshop</p> <p>The WIWCD received few inquiries from residents to provide information on the establishment of wetlands. The expert in Interlake Area has been contacted. Scott Beaton will be providing a workshop on wetlands tentatively in June 2018.</p>	
6.9	<p>Advertisement</p> <p>WIWCD purchased a page in the Bull Sale Calendar. New pens ordered as promotional items from Perfect Pen. Order has not been received yet.</p>	
6.10	<p>Budget 2018-2019</p> <p>As instructed by Province, Budgeted amount of the Provincial Grant adjusted to \$ 200,000.00</p>	
7.0	<p>NEW BUSINESS</p>	
7.1	<p>Audit</p> <p>Auditors will be coming to the WIWCD Office on May 3, 2018.</p>	
7.2	<p>Applications for the Programming</p> <p>Copies of all Applications sent to the Executive Directors to provide comments and suggestions. The review of application's requirements and conditions for all programs offered by the WIWCD tabled to the next Executive Meeting.</p>	
8.0	<p>REPORTS</p>	
8.1	<p>Chairperson</p> <p>N/A</p>	
8.2	<p>MCDA Rep Report</p> <p>MCDA Rep presented verbal report, MCDA Meeting Minutes are on file at the office.</p>	

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8.3	<p>Manager Report Manager reported to the Board on current activities of the WIWCD, full written Manager's Report will be presented at the All Member Meeting which will take place later today at 7:30 p.m.</p>	
9.0	<p>IN CAMERA DISCUSSION N/A</p>	
10.0	<p>CORRESPONDENCE</p> <ul style="list-style-type: none"> ➤ The email from S. Robins regarding her current position as the executive director of MCDA; ➤ The letter from D. Chapman, Chair, Manitoba Forage and Grassland Association; ➤ ARBI Board Update, February 19 to March 19, 2018; ➤ Provincial Waterway Authorization from Manitoba Infrastructure to construct 12 fish spawning shoals along a one kilometre reach of the Lake Francis Outlet; ➤ The email from E. Dunbar regarding watershed planners reassigning to work directly with conservation districts, starting April 1, 2018; ➤ The letter from CIBC regarding new transit and account number; ➤ Informational message from the "Environmental Project Management & Sustainability Solutions"; ➤ Funding announcement from CN EcoConnexions; ➤ Subdivision Application # 4606-18-7724; ➤ Email from S. Robins pertaining Invitation to participate in Climate Resiliency Capacity Building Engagement Session; ➤ The survey administrated by the Prairie Regional Adaptation Collaborative; ➤ Application for review from Crown Land and Property Agency: Crown Land Miscellaneous Lease # 72225; ➤ "What We Heard" summary of Lake Winnipeg Basin Program Stakeholder Engagement Session from November 15, 2017; ➤ Flyer from Growing Forward 2: "Increasing Field Efficiency by Consolidating Standing Water". 	
11.0	<p>NEXT MEETING:</p> <p style="text-align: center;">May 17, 2018 1:00 A.M. WIWCD Office, Lundar</p>	
12.0	<p>ADJOURNMENT 821-18 J. Halchuk – P. Dunlop BE IT RESOLVED THAT we adjourn at 5:17 p.m.</p>	CARRIED
	<p>These minutes are the writer's best interpretation of discussions held during the meeting. Please inform the writer of any noteworthy omissions or errors</p>	
	<hr/> <p>Jack Cruise, Chairperson WIWCD</p> <hr/> <p>Linda Miller, Financial Administrator WIWCD</p>	