

MINUTES OF MEETING NO.107-18

NAME Executive Board
 LOCATION WIWCD Office, Lundar

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 DATE March 15, 2018

Present:

J. Cruise	Chairperson	Swan Creek Sub District
H. Rosing	Vice Chairperson	Lake Francis Sub District
K. Fjeldsted	Director	Swan Creek Sub District
J. Halchuk	Director	Lake St. Martin Sub District
B. Sigfusson	Director	Shoal Lake Sub District
P. Dunlop	Provincial Appointee	MSD
L. Miller	Manager / Financial Admin	WIWCD
I. Zotter	Financial Adm. Assistant	WIWCD

REGRETS:

N. Brandstrom	Director	Dog Lake Sub District
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WRITTEN BY: I. Zotter

ITEM	DESCRIPTION	ACTION BY
1.0	CALL TO ORDER J. Cruise called the meeting to order at 1:05 p.m.	
2.0	APPROVAL OF AGENDA 812-18: P. Dunlop – H. Rosing BE IT RESOLVED THAT the Board approved the agenda with addition: 7.2 Advertisement	CARRIED
3.0	APPROVAL OF MINUTES 813-18: H. Rosing – K. Fjeldsted BE IT RESOLVED THAT the Board adopted the minutes of the Executive Board Meeting 106-18 February 21, 2018 as presented.	CARRIED
4.0	FINANCIAL REPORT	
4.1	Bank Activity L. Miller presented the financial report: CIBC Corporate Classic Visa Statement from January 22, 2018 to February 21, 2018; CIBC Business Operating Account Statement from February 1 to February 28, 2018; Bank Account Transactions Report from February 14, 2018 to March 12, 2018; Comparative Income Statement – YTD from April 1, 2017 to March 12, 2018; 2017-2018 Statement of Expenditures from April 1, 2017 to March 14, 2018. 814-18: P. Dunlop – H. Rosing BE IT RESOLVED THAT the Board approved the expenses of \$ 50,651.23 (cheques # 3216 - 3234), CIBC Corporate Classic Visa Statement from January 22, 2018 to February 21, 2018; CIBC Business Operating Account Statement from February 1 to February 28, 2018; Bank Account Transactions Report from February 14, 2018 to March 12, 2018; Comparative Income Statement – YTD from April 1, 2017 to March 12, 2018; 2017-2018 Statement of Expenditures from April 1, 2017 to March 14, 2018.	CARRIED

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5.0	<p>SUB DISTRICT RECOMMENDATIONS</p> <p>All Member Meeting tentatively rescheduled for April 19, 2018 at 7:30 p.m. in Ashern. To contact P. Watson or E. Dunbar and to invite them to the All Member Meeting where they can update members on new initiatives pertaining to Conservation District Program.</p>	
6.0	<p>OLD BUSINESS</p>	
6.1	<p>Integrated Watershed Management plan (IWMP)</p> <p>The deadline for review of the final draft by the Watershed Team was March 9th, 2018. Project Management Team (PMT) meeting will take place on March 28, 2018 at 12:00 p.m.</p>	
6.2	<p>Winter Watering System Applications</p> <p>Winter Off Site Watering System, installed by M Emilson cannot be considered as a Winter Watering System at current stage. Some modifications must be completed first in order to provide financial assistance. Letter sent to the applicant with a request to contact WIWCD Manager to discuss required modifications. Respond has not been received at this time.</p> <p>The Board presented with “minimum requirements check list” for the Winter Off Site Watering System Application. The Board discussed the requirements. Comments and suggestions will be provided by the Board Members at the next Executive Meeting.</p> <p>WIWCD received a request from K. Kallstrom to change the location of previously approved site for the Winter Off Site Watering System. New location inspected, the source of water at the new site is a dugout. Dugout must be fenced in order for the applicant to receive financial assistance.</p> <p>New application for the Winter Off Site Watering System Program reviewed.</p> <p>815-18: H. Rosing – J. Halchuk BE IT RESOLVED THAT the Board approved the Off Site Winter Watering System Application for C. Kopec pending on the inspection.</p> <p>The Board decided to review application’s requirements and conditions for all programs offered by the WIWCD. Copies of all Applications to be sent to the Executive Directors to provide comments and suggestions at the next Executive Meeting.</p>	CARRIED
6.3	<p>Hatchery Drain</p> <p>Tabled</p>	
6.4	<p>Well Sealing</p> <p>New application submitted for the Well Sealing Program. Well was sealed prior submission. The Board declined financial assistance as the applicant did not comply with stipulated requirement: “All projects must be approved by the Conservation District prior to construction and/or installation” of the application.</p>	
	<p>B. Sigfusson joined the meeting.</p>	

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6.5	<p>Spawning Shoals at Shoal Lake</p> <p>RM of Woodlands must inspect removal of Spawning Shoals at Shoal Lake, to insure that the work is completed according to their expectations. Invoice for completed work has been received. Payment will be made after the RM of Woodlands approves completed work. Contractor was notified about payment delay. Respond has not been received at this time.</p>	
6.6	<p>Aligning CDs to Watersheds</p> <p>The regional meeting to discuss proposed changes to conservation district boundaries took place on March 8, 2018 from 1:00 pm – 4:00 pm in Portage la Prairie. Board members and Manager attended the meeting. Maps with new proposed boundaries presented to the Board. To proceed with the discussion and the review, the Board requesting more detailed map from the Province.</p>	
6.7	<p>Community Tree Nursery Program</p> <p>Invoice from Greenhouse for the tree seedlings has been received and paid in total amount of \$ 32,022.69. 9080 tree seedlings have been ordered and will be ready for distribution in May of 2018.</p>	
6.8	<p>Budget 2018-2019</p> <p>Budget 2018-2019 has been sent to the Province. No comments / suggestions have been received back from the Sustainable Development.</p>	
6.9	<p>Lake Francis Structure</p> <p>M. Lowdon attended Lake Francis Advisory Council Meeting. Installation of Spawning Shoals was discussed at the meeting. Staff to contact the RM of Woodlands to insure that the WIWCD has their support to go ahead with installation of Spawning Shoals on the Lake Francis Drain.</p>	
6.10	<p>Beaver Workshops</p> <p>Letter pertaining to offer to organize Beaver Workshop in Spring of 2018 sent to all municipalities. Rm of Woodlands replied expressing their interest in participating and providing Beaver Workshop in the area. RM of Woodlands would help with the cost of the Lake Francis Hall rental.</p>	
6.11	<p>RM Levies</p> <p>Letters and Invoices sent to all RMs. RM of Coldwell and RM of St. Laurent submitted their first half levy payment.</p>	
7.0	<p>NEW BUSINESS</p>	
7.1	<p>Wetland Workshop</p> <p>The WIWCD received few inquiries from residents to provide information on the establishment of wetlands. Staff to contact the expert in Interlake Area and to explore possibilities.</p>	

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7.2	<p>Advertisement</p> <p>Every year the WIWCD place an advertisement in the Annual Bull Sale Calendar.</p> <p><u>7816-18: B. Sigfusson – P. Dunlop</u> BE IT RESOLVED THAT the Board approved to purchase a page in the Bull Sale Calendar.</p>	CARRIED
8.0	REPORTS	
8.1	<p>Chairperson</p> <p>N/A</p>	
8.2	<p>MCDA Rep Report</p> <p>MCDA Rep presented verbal report, MCDA Meeting Minutes are on file at the office.</p>	
8.3	<p>Manager Report</p> <p>Manager reported to the Board on numerous upcoming workshops that will be attended next week.</p>	
9.0	<p>IN CAMERA DISCUSSION</p> <p>N/A</p>	
10.0	<p>CORRESPONDENCE</p> <ul style="list-style-type: none"> ➤ Email from D. Leitold inviting to celebrate Earth Day with Green Kids and information pertaining offered Workshops in classroom; ➤ Email from T. Russo offering advertisement in the Wounded Warriors Canada – Digital Sponsorship Magazine. The Board declined the offer; ➤ Email from H. Dalgleish announcing the release of ARBI annual report; ➤ Flyer from Woodlot Association of Manitoba announcing Firewood Dealer and Wood User Emerald Ash Borer Information Session on March 19, 2018; ➤ Email from Agri-Food Canada (AAFC) with the attachment of newsletter: AAFC Science News from the Prairies – February 2018 Issue; ➤ Information pertaining to teleconference regarding Bill-68 “An Act to amend the Fisheries Act and other Acts in consequence” provided by Fisheries and Oceans Canada; ➤ Email from C. Baljiko regarding two open house events pertaining the proposed Lake Manitoba and Lake St. Martin Outlet Channels Project. Project Description Summary submitted by Manitoba Infrastructure presented to the Board; ➤ The subscription offer from the Canadian Cattlemen; ➤ The subscription offer from the Western Producer. 	
11.0	<p>NEXT MEETING:</p> <p style="text-align: center;">April 19, 2018 4:30 P.M. Ashern Legion, MB</p>	

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12.0	ADJOURNMENT <u>817-18 H. Rosing - B. Sigfusson</u> BE IT RESOLVED THAT we adjourn at 3:10 p.m.	CARRIED
	These minutes are the writer's best interpretation of discussions held during the meeting. Please inform the writer of any noteworthy omissions or errors	
	<hr/> Jack Cruise, Chairperson WIWCD <hr/> Linda Miller, Financial Administrator WIWCD	