

MINUTES OF MEETING NO.104-17

NAME Executive Board PAGE Page 1 of 5
LOCATION St. Laurent Parish Hall, St. Laurent DATE November 16, 2017

Present:

J. Cruise	Chairperson	Swan Creek Sub District
H. Rosing	Vice Chairperson	Lake Francis Sub District
K. Fjeldsted	Director	Swan Creek Sub District
N. Brandstrom	Director	Dog Lake Sub District
J. Halchuk	Director	Lake St. Martin Sub District
B. Sigfusson	Director	Shoal Lake Sub District
P. Dunlop	Provincial Appointee	MSD
I. Zotter	Financial Adm. Assistant	WIWCD

REGRETS: L. Miller Manager / Financial Admin WIWCD

WRITTEN BY: I. Zotter

ITEM	DESCRIPTION	ACTION BY
1.0	CALL TO ORDER H. Rosing called the meeting to order at 4:18 p.m.	
2.0	APPROVAL OF AGENDA 793-17: N. Brandstrom - P. Dunlop BE IT RESOLVED THAT the Board approved the agenda with addition: 7.3 Predator Workshop 7.4 Municipal Appointee 7.5 Off Site Watering System Application	CARRIED
3.0	APPROVAL OF MINUTES 794-17: P. Dunlop – N. Brandstrom BE IT RESOLVED THAT the Board adopted the minutes of the Executive Board Meeting 103-17 October 19, 2017 as presented.	CARRIED
4.0	FINANCIAL REPORT	
4.1	Bank Activity (J. Cruise joined the meeting at 4:30 p.m. H. Rosing turned floor to J. Cruise) I. Zotter presented the financial report: CIBC Corporate Classic Visa Statement from September 22, 2017 to October 21, 2017; CIBC Business Operating Account Statement from October 1 to October 31, 2017; Bank Account Transactions Report from October 19, 2017 to November 15, 2017; Comparative Income Statement – YTD from April 1, 2017 to November 15, 2017; 2017-2018 Statement of Expenditures from April 1, 2017 to November 15, 2017. 795-17: B. Sigfusson – H. Rosing BE IT RESOLVED THAT the Board approved the expenses of \$ 19,440.59 (cheques # 3130 - 3148), I. Zotter presented the financial report: CIBC Corporate Classic Visa Statement from September 22, 2017 to October 21, 2017; CIBC Business Operating Account Statement from October 1 to October 31, 2017; Bank Account Transactions Report from October 19, 2017 to November 15, 2017; Comparative Income Statement	CARRIED

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	– YTD from April 1, 2017 to November 15, 2017; 2017-2018 Statement of Expenditures from April 1, 2017 to November 15, 2017.	
5.0	SUB DISTRICT RECOMMENDATIONS No recommendations were brought forward at this time	
6.0	OLD BUSINESS	
6.1	Integrated Watershed Management plan (IWMP) No updates were presented at this time.	
6.2	Winter Watering System Applications Two pending projects from 2016-2017 fiscal year are completed, bills have not been received yet. One applicant withdrew his application for 2017-2018 fiscal year.	
6.3	Copier All information is obtained from two competing companies – Bridgeport and Ricoh. L. Miller to make a final decision regarding the copier.	
6.4	Hatchery Drain Staff to contact M. Lowdon and to request an update on this project.	
6.5	Well Sealing There is no new information pertaining to the flowing well in question. There are four wells are waiting to be sealed for the total amount of \$ 3,780.00 New application is submitted. The Board tabled the decision pertaining to new application till January, based on the available funds.	
6.6	Spawning Shoals Letter from the RM of Woodlands has been received and sent to the contractor. Quote is not submitted at this time. Eastern Spawning Shoals stones are removed and a 100 yard of the ditch is cleaned up. Staff to contact the RM f Woodlands to insure that the work is completed according to their expectations.	
6.7	Hourly Remuneration The province sets the rates for mileage, right now the provincial rate is \$ 0.41 per km. However, the Board sets its own remuneration rates. Staff to contact other CD and to collect information pertaining to the remuneration rates among the districts.	
6.8	Riparian Project	

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	<p>The Board discussed the application of W. Kehler for the Riparian Management Project. After the discussion, the Board decided that even though the project in question demonstrated beneficial management practices, the application for the Project was submitted after the project was completed. It is the WIWCD Policy and the stipulation outlined under the "Terms and Conditions": "All projects must be approved by the Conservation District prior to construction and / or installation". Staff to send a letter to the applicant with an explanation as to why his application was declined.</p>	
7.0	NEW BUSINESS	
7.1	<p>MCDA Convention</p> <p>MCDA Conference will take place on December 11-13 in Brandon. The Directors were presented with Agenda and addressed with a question: who would like to attend the convention. The answer must be received by the end of the Annual General Meeting, that will start at 6:30 p.m.</p>	
7.2	<p>Community Tree Nursery Program</p> <p>The Board was updated on the results of Community Tree Nursery Program intake for 2017-2018 fiscal year. More than 350 applications were submitted and approximately 9000 tree seedlings were ordered.</p> <p><u>796-17: N. Brandstrom – J. Halchuk</u> BE IT RESOLVED THAT the Board approved to accept all submitted applications.</p>	CARRIED
7.3	<p>Predator Workshop</p> <p>Predator Workshop is scheduled to take place in the RM of Armstrong in Inwood on December 2, 2017. The workshop in the RM of West Interlake in Ashern will take place on December 3, 2017. The WIWCD offered to advertise upcoming workshop at 50% cost through Weekly Express.</p>	
7.4	<p>Municipal Appointee</p> <p>It was brought to the attention that some municipalities are forgetting to resubmit their resolutions with appointee to the WIWCD. The Board discussed the issue. After the discussion, the Board decided that at the beginning of October, the staff will send a request to the municipalities to submit a copy of resolution to the WIWCD with the names and contact numbers for their municipal and local appointees.</p>	
7.5	<p>OFF Site Winter Watering System Application</p> <p>The Board discussed Terms and Conditions of the Off Site Winter Watering System Application. Staff to integrate the requirements that installed Off Site Winter Watering System can be powered only by one source of energy: solar / wind or hydro powered.</p> <p><u>797-17: N. Brandstrom – K. Fieldsted</u> BE IT RESOLVED THAT the Board approved amendments to the Winter Off-Site Watering System Program Application, where under Terms and Conditions will be outlined that the system can be:</p> <p>a). Solar or Solar / Wind powered or b). Hydro powered</p>	CARRIED

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8.0	REPORTS		
8.1	Chairperson J. Cruise addressed the involvement and the attendance of Sub District Members. He will bring attention to this issue at the AGM.		
8.2	MCDA Rep Report MCDA Expanded Executive Meeting Minutes are on file at the office		
8.3	Manager Report Manager's Report is on file at the office and available on the request.		
8.4	Watershed Planner N/A		
9.0	IN CAMERA DISCUSSION N/A		
10.0	<p>CORRESPONDENCE</p> <ul style="list-style-type: none"> ➤ The Letter from the RM of St. Laurent containing a copy of Resolution # 309/17 regarding appointee to Lake Francis and Shoal Lakes Sub Districts; ➤ The invitation from the East Interlake Conservation District to attend AGM on December 4th, 2017; ➤ The email from V. Giesbrecht with an information pertaining upcoming Beef and Forage Week. <p><u>798-17: B. Sigfusson - J. Halchuk</u> BE IT RESOLVED THAT the Board approved to attend and promote services of the WIWCD during Beef and Forage Week on Monday, January 29, 2018 in Eriksdale and to display a booth.</p> <ul style="list-style-type: none"> ➤ The letter from R. Anderson, President the Royal Canadian Legion Manitoba and NW Ontario Command, expressing appreciation and acknowledging the support of the WIWCD; ➤ The email from E. Dunbar regarding Manitoba News Release: Manitoba Unveils Climate and Green Plan. Staff to provide WIWCD members with this information. 	CARRIED	
11.0	<p>NEXT MEETING:</p> <p style="text-align: center;">January 18, 2018 1:00 P.M. WIWCD Office</p>		

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12.0	<p>ADJOURNMENT</p> <p><u>799-17 P. Dunlop – K. Fieldsted</u> BE IT RESOLVED THAT we adjourn at 6:20 p.m.</p>	CARRIED
	<p>These minutes are the writer's best interpretation of discussions held during the meeting. Please inform the writer of any noteworthy omissions or errors</p>	
	<hr/> <p>Jack Cruise, Chairperson WIWCD</p> <hr/> <p>Linda Miller, Financial Administrator WIWCD</p>	