

MINUTES OF MEETING NO.101-17

NAME Executive Board
LOCATION Executive Board
WIWCD Office, Lundar, Manitoba

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DATE August 15, 2017

PRESENT:

J. Cruise	Chairperson	Swan Creek Sub District
H. Rosing	Vice Chairperson	Lake Francis Sub District
K. Fjeldsted	Director	Swan Creek Sub District
N. Brandstrom	Director	Dog Lake Sub District
J. Halchuk	Director	Lake St. Martin Sub District
O. Procter	Vice Director	Shoal Lake Sub District
P. Dunlop	Provincial Appointee	MSD
L. Miller	Manager/ Financial Admin	WIWCD
I. Zotter	Financial Adm. Assistant	WIWCD

REGRETS:

B. Sigfusson	Director	Shoal Lake Sub District
P. Watson	Watershed Planner	MSD

WRITTEN BY: I. Zotter

ITEM	DESCRIPTION	ACTION BY
1.0	CALL TO ORDER J. Cruise called the meeting to order at 10:10 A.M.	
2.0	APPROVAL OF AGENDA <u>776-17: J. Halchuk – K. Fjeldsted</u> BE IT RESOLVED THAT the Board approved the agenda with addition: 7.2 New Programs	CARRIED
3.0	APPROVAL OF MINUTES <u>777-17: N. Brandstrom – P. Dunlop</u> BE IT RESOLVED THAT the Board adopted the minutes of the Executive Board Meeting 100-17 July 20, 2017 as presented. July 20	CARRIED
4.0	FINANCIAL REPORT	
4.1	Bank Activity L. Miller presented the financial report: CIBC Corporate Classic Visa Statement from June 22, 2017 to July 21, 2017; CIBC Business Operating Account Statement from July 1 to July 31, 2017; Bank Account Transactions Report from July 20, 2017 to August 11, 2017; Comparative Income Statement – YTD from April 1, 2016 to August 14, 2017; 2017-2018 Statement of Expenditures from April 1, 2017 to August 14, 2017. <u>778-17: O. Procter – P. Dunlop</u> BE IT RESOLVED THAT the Board approved the expenses of \$ 18,955.76 (cheques # 3064 - 3083), L. Miller presented the financial report: CIBC Corporate Classic Visa Statement from June 22, 2017 to July 21, 2017; CIBC Business Operating Account Statement from July 1 to July 31, 2017; Bank Account Transactions Report from July 20, 2017 to August 11, 2017; Comparative Income Statement – YTD from April 1, 2017 to August 14, 2017; 2017-2018 Statement of Expenditures from April 1, 2017 to August 14, 2017.	CARRIED

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5.0	<p>SUB DISTRICT RECOMMENDATIONS</p> <p>Staff contacted members to set up dates for the Sub District Meetings. Not all responses received yet.</p> <p>Tentatively the dates are:</p> <p>Lake Francis and Shoal Lake Sub District Meetings – September 11, 2017 at 7:00 P.M., at the RM Office in St. Laurent;</p> <p>Lake St. Martin and Dog Lake Sub District Meetings – September 13, 2007 at 7:00 P.M. at the RM Office in Ashern.</p> <p>Swan Creek Sub District Meeting – September 14, 2017 at 10:00 A.M. at the WIWCD Office in Lundar.</p>	
6.0	<p>OLD BUSINESS</p>	
6.1	<p>Integrated Watershed Management plan (IWMP)</p> <p>The Project Management Team (PMT) meeting took place on August 14, 2017. Draft was presented to the PMT. Throughout the discussion Team made suggestions, comments and recommendations, which will be incorporated into the next Draft. Copy will be sent to PMT members for a review.</p>	
6.2	<p>Winter Watering System Applications</p> <p>Two pending projects from 2016-2017 fiscal year are completed, bills to be sent by applicant.</p> <p><u>779-17: P. Dunlop – J. Halchuk</u> BE IT RESOLVED THAT the Board approved F. Hueging and E. Sigurdson applications for the Off Site Winter Watering System Program.</p>	CARRIED
6.3	<p>Copier</p> <p>Tabled to the next Executive Meeting</p>	
6.4	<p>Advertisement</p> <p>The snowmobile Club is trying to establish trails from Lundar leading to Oak Point, Narciss and Eriksdale. They are building kiosk sign which will be located on the trails near Lundar and offering to advertise the names of companies / businesses that made a donation towards snowmobile club. The advertisement area will be approximately 8”X6” at the cost of \$ 200.00.</p> <p>The Board discussed the proposal and decided place an advertisement on the sign. The board suggested to ensure a message: “Respect private property and nature areas” will be displayed on the sign.</p> <p><u>780-17: N. Brandstrom – O. Procter</u> BE IT RESOLVED THAT the Board approved to place advertisement on the kiosk signs on the trails near Lundar at the cost of \$ 200.00</p>	CARRIED
6.5	<p>Hatchery Drain</p> <p>Tabled to the next Executive meeting</p>	

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6.6	Office Chairs	Ten chairs were donated to Pauline Johnson Library in Lundar. The WIWCD received a receipt of donation.
6.7	Well Sealing	The WIWCD received applications to seal flowing wells. The cost to seal those wells exceeded \$ 1000.00, landowner declined to cover the above cost. Provincial representative will contact the landowner regarding these wells.
6.8	Spawning Shoals	Letter from the RM of Woodlands has not been received yet. Tabled to the next Executive meeting
6.9	Riparian Management Application	One of the approved projects in the progress, one has not been started yet.
7.0	NEW BUSINESS	
7.1	MCDA Tour 2017	The WIWCD was proposed to host an MCDA Tour in 2016 and 2017. Both tours were cancelled due to various reasons. The Board would like to postpone the Tour for another few years.
7.2	New Programs	L. Miller brought forward the suggestion to develop Fuel Tank Replacement Program, where the WIWCD can provide financial assistance to landowners with purchase and installation of a new Fuel Tank. The Board requested more information.
8.0	REPORTS	
8.1	Chairperson	N/A
8.2	MCDA Rep Report	N/A
8.3	Manager Report	Manager updated the Board on the current activities of the West Interlake Watershed Conservation District.

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8.4	Watershed Planner N/A	
9.0	IN CAMERA DISCUSSION	
10.0	<p>CORRESPONDENCE The following information presented to the Board:</p> <ul style="list-style-type: none"> ➤ Spotted knapweed awareness press release 2017 from Invasive Species Council of Manitoba; ➤ Phone call received from “Free Press” with a promotional offer on subscription. The Board declined the offer. ➤ Manitoba News Release: Province Announces Indigenous Consultations on Preferred Route for Lake Manitoba Lake St. Martin Outlet Channels; ➤ Zebra Mussels press release 2017 from Invasive Species Council of Manitoba; ➤ Invitation from Green Kids to the Target Zero Eco Tour of the Forks; ➤ The email from A. McLean pertaining Conservation District Reporting Requirements – LEAN Process. 	
11.0	<p>NEXT MEETING:</p> <p style="text-align: center;">September 21, 2017 10:00 A.M. WIWCD Office</p>	
12.0	<p>ADJOURNMENT</p> <p><u>781-17 P. Dunlop – H. Rosing</u> BE IT RESOLVED THAT we adjourn at 11:30 a.m.</p>	CARRIED
	<p>These minutes are the writer's best interpretation of discussions held during the meeting. Please inform the writer of any noteworthy omissions or errors</p>	
	<hr/> <p>Jack Cruise, Chairperson WIWCD</p> <hr/> <p>Linda Miller, Financial Administrator WIWCD</p>	