

MINUTES OF MEETING NO. DL_02

NAME:	Dog Lake Sub District	PAGE:	1 of 2
LOCATION:	RM of Eriksdale Office, Eriksdale	DATE:	October 8, 2008
DATE OF MEETING:	October 7, 2008		
PRESENT:	N. Brandstrom G. Breakey L. Park O. Christensen M. Johnson A. Melnichuk L. Miller	Sub District Chairperson Sub District Vice Chairperson Sub District Member Sub District Member Sub District Member Manager Financial Administrator	Dog Lake Sub District Member Dog Lake Sub District Member Dog Lake Sub District Member Dog Lake Sub District Member Dog Lake Sub District Member WIWCD WIWCD
REGRETS:	J. Pool E. Shay	Sub District Member Watershed Planner	Dog Lake Sub District Member Manitoba Water Stewardship
WRITTEN BY:	L. Miller		

ITEM	DESCRIPTION	ACTION BY
1.0	CALL TO ORDER	
	N. Brandstrom called the meeting to order at 7:01 PM.	
2.0	DELEGATIONS	
	No Delegations.	
3.0	APPROVAL OF AGENDA	
	<u>DL02-08: M. Johnson – O. Christensen</u> BE IT RESOLVED THAT the Sub District approved the agenda as presented.	CARRIED
4.0	APPROVAL OF MINUTES	
	<u>DL03-08: L. Park – O. Christensen</u> BE IT RESOLVED THAT the Sub District adopt the minutes of the Dog Lake Sub District meeting held July 28, 2008.	CARRIED
5.0	BUSINESS ARISING FROM MINUTES	
	No Business.	
6.0	FINANCIAL REPORT	
6.1	Bank Account Activity The Manager reported that there has been little bank activity to date, other than advertising invoices. Upcoming expenses will include payroll, office equipment and supplies, rent, and utilities. The bank account balance is approximately \$150,120.50. The third quarter payment from the Province will be received on Friday, October 3, 2008. The fourth quarter payment of \$10,000.00 will be received around the beginning of January 2009. Linda Miller was hired as Financial Administrator and will now be responsible for all financial administration of the WIWCD.	
6.2	Budget Summary The Manager reviewed the proposed budget for 2009-2010 and outlined some potential programs. This proposed budget will be presented to the Province on October 22, 2008 in Winnipeg. Once budget approval is received the following spring, the WIWCD will have the opportunity to revise the budget to reflect changes in programming.	
6.3	Dog Lake Sub District Budget The Manager reviewed the proposed 2009-2010 Dog Lake Sub District budget.	
7.0	CHAIRPERSON/MANAGERS REMARKS	
7.1	Chairperson The Manager reviewed the activities of the Executive Board, including advertising and staffing of the Manager and Financial Administrator positions, setting up the WIWCD bank account and the development of an application form for the sealing of abandoned wells. She also indicated that the successful office space proposal was submitted by the RM of Coldwell. Ann Melnichuk was hired as the Manager and began on September 22, 2008. Linda Miller was hired as the Financial Administrator and began on September 29, 2008. New staff has been working with E. Shay on setting up the office and becoming acquainted with programs and policies. The WIWCD is now accepting applications for the sealing of abandoned wells. Once applications are received and reviewed by the Executive Board, the Manager will work with a well driller to seal the wells and the WIWCD will pay up to \$1,000.00 per well.	

MINUTES OF MEETING NO. DL_02

NAME: Dog Lake Sub District

DATE: October 7, 2008

PAGE: 2 of 2

ITEM	DESCRIPTION	ACTION BY
	<p>It was discussed to set up a program to test well water in the spring. The Surface Water Quality Unit and the Groundwater Unit will come out to speak to staff about testing water quality and groundwater properly. The Manager will set up a contest with high school students in the District to design a logo for the WIWCD. The WIWCD sponsored Trapper Days held in Eriksdale October 3, 4 and 5, 2008 with an amount of \$1,000.00.</p>	
8.0	IN CAMERA DISCUSSIONS	
	No In Camera Discussions.	
9.0	UNFINISHED BUSINESS	
9.1	<p>2008-2009 Programs The remuneration rates were circulated and reviewed. It was agreed that remuneration will be paid every three months. The Sub District members will be responsible for returning completed sheets to the WIWCD office.</p>	
10.0	NEW BUSINESS	
10.1	<p>2009-2010 Programs The Manager reviewed potential programs and projects while reviewing the proposed 2009-2010 budget. Sub Districts should provide direction to the Executive Board on potential projects. The Executive Board will provide additional information on purchasing GPS equipment before a decision is made. Manager will develop placements and brochures to be placed in businesses as an advertising and public education tool through the winter months to help promote the WIWCD. Sub District members were asked to volunteer to take the Manager on a watershed tour so she can become familiar with the area. Future Sub District meetings should be held at the WIWCD office. Lake Francis Water Control Structure: Mentioned to see if the WIWCD wants to become involved. The consensus was not to become involved at this time.</p>	
12.0	CORRESPONDENCE	
	No Correspondence.	
13.0	NEXT MEETING	
	<p>AGM – January 22, 2008 at 7:00 PM Lundar Lutheran Church, Lundar</p>	
14.0	ADJOURNMENT	
	<p>DL04-08: L. Park BE IT RESOLVED THAT we adjourn at 8:40 PM.</p>	CARRIED
	<p>These minutes are the writer's best interpretation of discussions held during the meeting. Please inform the writer of any noteworthy omissions or errors.</p>	
	<p><i>Original signed by</i> _____ Neil Brandstrom, Sub District Chairperson Dog Lake Sub District</p> <p><i>Original signed by</i> _____ Linda Miller, Financial Administrator WIWCD</p>	