



## MINUTES OF MEETING NO. 07-09

NAME:	Executive Board	PAGE:	1 of 3																								
LOCATION:	WIWCD Office, Lundar	DATE:	February 23, 2009																								
DATE OF MEETING:	February 19, 2009																										
PRESENT:	<table style="width: 100%; border: none;"> <tr> <td style="width: 33%;">D. Oliver</td> <td style="width: 33%;">Chairperson</td> <td style="width: 34%;">Lake Francis Sub District Member</td> </tr> <tr> <td>B. Sigfusson</td> <td>Vice Chairperson</td> <td>Shoal Lakes Sub District Member</td> </tr> <tr> <td>H. Hallson</td> <td>Sub Director</td> <td>Swan Creek Sub District Member</td> </tr> <tr> <td>E. Zotter</td> <td>Director</td> <td>Lake Francis Sub District Member</td> </tr> <tr> <td>N. Brandstrom</td> <td>Director</td> <td>Dog Lake Sub District Member</td> </tr> <tr> <td>A. Melnichuk</td> <td>Manager</td> <td>WIWCD</td> </tr> <tr> <td>L. Miller</td> <td>Financial Administrator</td> <td>WIWCD</td> </tr> <tr> <td>E. Shay</td> <td>Watershed Planner</td> <td>Manitoba Water Stewardship</td> </tr> </table>			D. Oliver	Chairperson	Lake Francis Sub District Member	B. Sigfusson	Vice Chairperson	Shoal Lakes Sub District Member	H. Hallson	Sub Director	Swan Creek Sub District Member	E. Zotter	Director	Lake Francis Sub District Member	N. Brandstrom	Director	Dog Lake Sub District Member	A. Melnichuk	Manager	WIWCD	L. Miller	Financial Administrator	WIWCD	E. Shay	Watershed Planner	Manitoba Water Stewardship
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REGRETS:	J. Cruise	Director	Swan Creek Sub District Member																								
WRITTEN BY:	L. Miller																										

ITEM	DESCRIPTION	ACTION BY
<b>1.0</b>	<b>CALL TO ORDER</b>	
	D. Oliver called the meeting to order at 2:05 PM.	
<b>2.0</b>	<b>DELEGATIONS</b>	
	No Delegations.	
<b>3.0</b>	<b>APPROVAL OF AGENDA</b>	
	<b><u>74-09: H. Hallson – N. Brandstrom</u></b> <b>BE IT RESOLVED THAT</b> the Board approved the agenda as presented.	<b>CARRIED</b>
<b>4.0</b>	<b>APPROVAL OF MINUTES</b>	
	<b><u>75-09: B. Sigfusson – N. Brandstrom</u></b> <b>BE IT RESOLVED THAT</b> the Board adopt the minutes of the Executive Board meetings held January 8 and 29, 2009.	<b>CARRIED</b>
<b>5.0</b>	<b>BUSINESS ARISING FROM MINUTES</b>	
	The Chairperson did not have an opportunity to speak to W. Hildebrand of the Conservation District Secretariat at the MCDA meeting in February regarding the WIWCD Integrated Watershed Management Plan.	
<b>6.0</b>	<b>SUB DISTRICT RESOLUTIONS</b>	
	No Sub District Resolutions.	
<b>7.0</b>	<b>FINANCIAL REPORT</b>	
<b>7.1</b>	<b>Bank Account Activity</b> Financial Administrator reported at the time of the meeting the bank account was \$90,594.65. Cheque log attached. <b><u>76-09: N. Brandstrom - B. Sigfusson</u></b> <b>BE IT RESOLVED THAT</b> the Board hereby approve the Financial Report as presented.	<b>CARRIED</b>
<b>8.0</b>	<b>CHAIRPERSON/MANAGER REMARKS</b>	
<b>8.1</b>	<b>Chairperson</b> The Chairperson attended the February 2009 MCDA meeting in Portage la Prairie. Budget projections were increased from \$5.3 million to \$6.1 million. The Province is allowing a budget carryover for the 2008-2009 fiscal year because of the wet conditions around most of Manitoba. The Province forgave the returning of the unused budget for 2008-2009. The Conservation District Secretariat stated that there is \$1 million of Provincial funding unspent in various CD budgets at the end of the third quarter (December 31). This is not the first year that some CDs have had a large amount left in their budget at the end of the fiscal year. Report Attached.	
<b>8.2</b>	<b>Manager</b> Attended the CWRA luncheon January 27, 2009 in Winnipeg. Topic was <i>The Impact of Wetland Loss in Manitoba</i> with guest speaker Shane Gabor from Ducks Unlimited Canada. Researching potential programs and producing preliminary budgets. The Executive Board and Staff of the WIWCD have been added to the RM of Grahamdale's agenda on March 12, 2009 at 1:40 PM.	

NAME: Executive Board

DATE: February 19, 2009

PAGE: 2 of 3

ITEM	DESCRIPTION	ACTION BY
8.3	<b>Watershed Planner</b> See attached report.	
9.0	<b>IN CAMERA DISCUSSIONS</b>  No In Camera Discussions.	
10.0	<b>UNFINISHED BUSINESS</b>	
10.1	<b>Directors and Officers Insurance</b> <u>77-09: H. Hallson – B. Sigfusson</u> <b>BE IT RESOLVED THAT</b> the Board agreed to pay a premium on accident insurance for citizen Sub District members and one staff.	<b>CARRIED</b>
10.2	<b>Programming</b> Manager presented a preliminary budget for each program; Alternative Watering, Riparian Fencing, Well Inventory and Well Sealing. Programs will be discussed at future Sub District meetings and the Chair of each Sub District will bring program recommendations to the next Executive Board meeting. The CD will advertise programming through Canada Post and local newsletters in a effort to inform all Watershed residents.	
10.3	<b>Sub District Involvement</b> All budget money remains as a whole within each programming category. Sub District Chairs are to bring programming ideas and recommendations to the Executive Board for resolutions.	
11.0	<b>NEW BUSINESS</b>	
11.1	<b>First Quarter Request</b> <u>78-09: B. Sigfusson – E. Zotter</u> <b>BE IT RESOLVED THAT</b> the Board agreed to request the following amounts for the 2009-2010 fiscal year: 1 <sup>st</sup> quarter      \$50,000.00 2 <sup>nd</sup> quarter      \$37,500.00 3 <sup>rd</sup> quarter      \$25,000.00 4 <sup>th</sup> quarter      \$12,500.00	<b>CARRIED</b>
11.2	<b>Financial Administrator office hours</b> Discussion included the Board agreeing to the Financial Administrator adjusting her office hours to accommodate the workload.	
11.3	<b>Approvals for Workshops/Meetings for Manager and Financial Administrator</b> <u>79-09: H. Hallson – B. Sigfusson</u> <b>BE IT RESOLVED THAT</b> the Board agreed to allow the Manager to sit on the MCDA Convention committee for a three year term. <u>80-09: B. Sigfusson – N. Brandstrom</u> <b>BE IT RESOLVED THAT</b> the Board agreed to allow the Financial Administrator to attend a workshop on Policy (through the Conservation District Secretariat) in Brandon March 2 and 3, 2009. <u>81-09: H. Hallson – E. Zotter</u> <b>BE IT RESOLVED THAT</b> the Board agreed to allow the Manager to work at the MCDA booth at the Manitoba Winter Fair in Brandon (March 30 to April 3, 2009) for two days and one night.	<b>CARRIED</b>
11.4	<b>HGT Funding and Groundwater/Well Inventory</b> Manager submitted an application to the Hometown Green Team for two summer staff to aid with the well inventory.	<b>CARRIED</b>
11.5	<b>Truck Decal</b> <u>82-09: N. Brandstrom – H. Hallson</u> <b>BE IT RESOLVED THAT</b> the Board approved the quote from Town and Country Crafts for the truck decal.	<b>CARRIED</b>
12.0	<b>CORRESPONDENCE</b>  Winnipeg Free Press: E. Shay to investigate whether the Whitemud Watershed Conservation District is involved in this legal notice and report back to the Board.	
13.0	<b>NEXT MEETING</b>  March 19, 2009 at 10:00 AM <b>CD Office</b>	



# MINUTES OF MEETING NO. 07-09

NAME: Executive Board

DATE: February 19, 2009

PAGE: 3 of 3

ITEM	DESCRIPTION	ACTION BY
14.0	<b>ADJOURNMENT</b>	
	<b>83-09: H. Hallson – N. Brandstrom</b> <b>BE IT RESOLVED THAT</b> we adjourn at 5:05 PM.	<b>CARRIED</b>
	These minutes are the writer's best interpretation of discussions held during the meeting. Please inform the writer of any noteworthy omissions or errors.	
	<i>Original signed by</i> _____ Doug Oliver, Chairperson WIWCD  <i>Original signed by</i> _____ Linda Miller, Financial Administrator WIWCD	